



Family reunification for Syrian refugees in Denmark

- how to contribute to a fast case processing

This guide presents good advice and explanations about how you as a refugee living in Denmark can contribute to a faster case processing at the Immigration Service of your family member's application for family reunification. In eight sections the guide reviews the typical shortcomings that occur when submitting an application for family reunification.

Please be aware that we can only complete our case processing, when we have received all the necessary information and documentation, a list of which can be found in the application form.

Read more about the rules governing family reunification and how to apply at www.nyidanmark.dk/family_reunification

1. Choose the right application form



Choose form FA10, when your spouse or cohabitating partner is applying for entry into Denmark.



Choose form FA11, when a child below the age of 18 is applying with a parent for entry into Denmark. Remember to fill out a form for each child.



Choose form FA12, when a child below the age of 18 is applying for entry into Denmark and the child's parent is not applying at the same time.



Choose form SG1, when a family member over the age of 18 is applying for entry into Denmark.



Choose form SG2, when parents and siblings of an unaccompanied minor child are applying for entry into Denmark.

2. Enclose marriage certificate (only for spouses)

When your spouse applies for family reunification, the following must be enclosed:

- (Color-)copy of your original marriage contract from the religious law/sharia law (صك زواج).
- (Color-)copy of the registration of the marriage certificate from the Civil Registry in Syria (دفتر بيان زواج).



- (Color-)copy of an authorised translation of both documents into either Danish or English.



Important:

- The copies must be clear and readable – preferably in color (no dark, blurred photos of the documents).
- The translations must be authorised (an official stamp from the translator must be visible).
- All parts of the documents must be translated.
- Inform in the application form if you are lacking a document and cannot obtain it.

Do you have two marriage contracts from the religious court?

- Attach both marriage contracts (original marriage contract and contract printed from the Internet).
- Inform in the application form if you cannot obtain the original marriage contract in which your signatures or fingerprints are found.

3. Fill out the support requirement declaration (only for spouses/cohabitating partners)

We recommend that you fill out the support requirement declaration (attachment 1) in form FA10 regardless of marital status.

Bilag 1: Erklæring om, at jeg vil forsørge ansøger (skal kun udfyldes, hvis I ikke er gift, eller hvis jeres ægteskab ikke kan anerkendes efter dansk ret)

UDFYLDES MED BLOKBOGSTAVER

Denne erklæring skal kun udfyldes, hvis du **ikke** er gift med ansøger, eller hvis jeres ægteskab **ikke** kan anerkendes efter dansk ret.

Hvis du er gift med ansøger, har du efter dansk lov en pligt til at forsørge din ægtefælle.

Hvis du ikke er gift med ansøger, skal du påtage dig denne pligt.

Hvis vi vurderer, at jeres ægteskab ikke kan anerkendes efter dansk ret, vil vi efterfølgende vurdere, om I kan betragtes som værende fast samlevende. For at ansøger kan få opholdstilladelse på baggrund af fast samliv, skal du påtage dig pligten til at forsørge ansøger.

Du påtager dig forpligtelsen ved at underskrive denne erklæring.

Hvis din samlever får opholdstilladelse, sender vi en kopi af erklæringen til den kommune, hvor du bor.

Bor du for øjeblikket i udlandet, sender vi en kopi af erklæringen til den kommune, som du planlægger at bo i.

Undertegnede (navn) _____

CPR-nr. _____

Adresse _____

Erklærer herved, at jeg påtager mig den fulde forsørgelse for:

Navn _____

Fødselsdato _____

Nationalitet _____

Evt. udl.nr./Person ID _____

så længe han/hun har tidsbegrænset opholdstilladelse efter udlændingelovens § 9, stk. 1, nr. 1, eller § 9 c, stk. 1.

Jeg er bekendt med, at det er en betingelse for, at min samlever kan få opholdstilladelse, at jeg har underskrevet denne garantierklæring (udlændingelovens § 9, stk. 3 eller § 9 c, stk. 1, 2. pkt.).

Jeg er endvidere bekendt med, at hvis min samlever får hjælp til forsørgelse efter lov om aktiv socialpolitik eller integrationsloven, skal kommunalbestyrelsen pålægge mig at betale for hjælpen, og hvis jeg ikke betaler, skal kommunalbestyrelsen inddrive beløbet hos mig efter reglerne om inddrivelse af personlige skatter (udlændingelovens § 9, stk. 22).

Jeg er endelig bekendt med, at hvis min samlever får behov for vedvarende hjælp, kan Udlændingestyrelsen beslutte, at min samlever skal hjemsendes (lov om aktiv socialpolitik § 3). I så fald bortfalder min samlevers opholdstilladelse (udlændingelovens § 18).

Dato og sted _____ Underskrift _____

- If you are not married, you are always required to fill out the support requirement declaration. According to the Danish Aliens Act it is a requirement for family reunification with a cohabitating partner that the partner living in Denmark assumes the responsibility of financially supporting the cohabitating partner.
- If you are married, we recommend that you still fill out the support requirement declaration. Under Danish law you are required to financially support your spouse and you do not incur additional obligations by signing the declaration. If we assess that your marriage cannot be recognized under Danish law, we will assess whether your partner can be granted residence permit on the grounds of your cohabitation. You will have to sign the declaration before we can grant a residence permit on the grounds of cohabitation.
- Fill out all sections. Remember date, place and signature.

4. Your family member has to identify himself/herself (ID control)

Your spouse, cohabitating partner and/or your child (family member) will usually have to meet up in person at the Danish diplomatic mission (embassy or consulate) to identify himself/herself and submit his/her part of the application.

Your family member has to bring an original passport or another form of travel documentation allowing the diplomatic mission to verify his/her identity.

If your family member is residing in Syria and you submit an application on his/her behalf in Denmark, it is still required that he/she identifies himself/herself. The diplomatic mission cannot issue a residence permit if he/she cannot identify himself/herself.

If there is any doubt about your family member's identity, he/she cannot be granted a Danish residence permit.

Record biometric features for a residence card (digital facial photo and fingerprints)

When your family member (over the age of 18) submits his/her application, he/she will usually have to have his/her biometric features (digital facial photo and fingerprints) recorded allowing us to issue a residence card later on. If your family member does not cooperate to have his/her biometric features recorded, the application may be refused. It is optional for a child below the age of 18 if he/she wants a residence card. If you want a residence card for a child below the age of 18, he/she needs to have his/her biometric features recorded. If the child is below the age of 6, the child only needs to have a facial photo recorded.



- It is a requirement that everyone above the age of 18 has to have their biometric features recorded.
- The biometric features must be recorded at a Danish diplomatic mission (embassy or consulate) abroad. Find the addresses at www.um.dk.
- If Denmark has a representation agreement with another country's embassy, e.g. a Swedish or Norwegian embassy, the applicant has to meet up in person at this diplomatic mission. The applicant has to show valid identification (e.g. passport) and submit two facial photos instead of having his/her biometric features recorded.



- If the family member is residing in Syria, he/she can have his/her biometric features recorded upon entering Denmark.

Information about passport – fill out all sections in the application form

2. Oplysninger om dit pas		UDFYLDES MED BLOKBOGSTAVER	
Hvis du har et nationalitetspas, kan du få en opholdstilladelse, som gælder indtil 3 måneder, før gyldigheden af dit pas udløber. Har du anden rejselegitimation, kan du få en opholdstilladelse, som gælder indtil 6 måneder, før gyldigheden af din rejselegitimation udløber. Du skal vedlægge kopi af dit pas (alle sider inklusiv forside). Hvis du under sagens behandling får nyt pas, skal du indsende kopi af alle sider af det nye pas.			
<input type="checkbox"/> Nationalitetspas	<input type="checkbox"/> Anden rejselegitimation, hvilken?		
Pasnummer	Udstedelsesdato		
Pas gyldigt til	I hvilket land er passet udstedt?		

- All sections about your family member's (applicant) passport/travel documents must be filled out.
- Attach a clear copy of all the pages of the passport/travel documents.
- State if the applicant does not have a passport/travel documents.

5. Remember signatures in both parts of the application form

- Both parts of the application form must be signed. Remember to write date and place.
- Part 1 must be signed by your family member applying for entry into Denmark.
- Part 2 must be signed by you, the person already residing in Denmark.

15. Underskrift	
Jeg søger om ægtefællesammenføring i Danmark og bekræfter ved min underskrift at have læst, forstået og accepteret indholdet af pkt. 13 & 14. Hvis jeg har sat kryds under pkt. 12, bekræfter jeg desuden at have læst, forstået og accepteret indholdet af pkt. 12.	
Dato og sted	Underskrift

Who can sign?

- If your family member is in Syria and unable to sign, you can sign on behalf of him/her. You must sign with your own name.
- Only persons above the age of 18 can sign. Parents/custody holder must sign for children below the age of 18. If the child is between the age of 15 and 18, both the child and the child's parent/custody holder are asked to sign.
- If you are below the age of 18 and you are applying to get your family members to Denmark, your family members have to sign their part of the form. This applies regardless of their residing in Syria. Your part of the application form must be signed in compliance with the section above.

6. Mark DNA and age test in FA11 and FA12

Tilkendegivelse om medvirken til dna-undersøgelse og aldersundersøgelse
I forbindelse med en ansøgning om familiesammenføring kan Udlændingestyrelsen beslutte, at der skal iværksættes en dna-undersøgelse, jf. udlændingelovens § 40 c, og/eller aldersundersøgelse(r).
Du bedes derfor tilkendegive ved at sætte kryds i en af de to rubrikker nedenfor, om du er indstillet på, at der i forbindelse med din families ansøgning om opholdstilladelse bliver iværksat en dna-undersøgelse og/eller aldersundersøgelse(r).
(sæt ét kryds)
<input checked="" type="checkbox"/> I forbindelse med min families ansøgning om familiesammenføring med mig i Danmark, er jeg indstillet på , at der ved Udlændingestyrelsens foranstaltning foretages dna-undersøgelse (som kan omfatte udtagning af blodprøver eller mundkrab) og/eller aldersundersøgelse(r) i det omfang, det skønnes nødvendigt for behandlingen af ansøgningen om opholdstilladelse her i Danmark.
Jeg er endvidere indforstået med, at der i forbindelse med en eventuel undersøgelse bliver taget et foto af mig med henblik på at sikre min identitet. Endelig er jeg indstillet på, at resultaterne af ovennævnte undersøgelser indgår i Udlændingestyrelsens vurdering af ansøgningen.
Jeg er hermed vejledt om, at Udlændingestyrelsen, såfremt dna-undersøgelsen og/eller aldersundersøgelsen viser, at mine oplysninger om familieforhold/aldre for de berørte personer ikke har været korrekte, kan indgive anmeldelse herom til politiet, herunder kræve erstatning for afholdte udgifter i forbindelse med undersøgelsen/undersøgelserne.
<input type="checkbox"/> Jeg er ikke indstillet på , at jeg og/eller ansøger/ansøgerne medvirker til dna-undersøgelse og/eller aldersundersøgelse(r).

By marking with an x in the application form you inform us if you wish to cooperate in a DNA or age test. The DNA or age testing is carried out in specific cases to establish family relationships or the applicant's age.

7. Residence permit in another country – or not?



If your family member resides outside of Syria, you must inform the following in the application form:

- Does he/she hold a residence permit in the country?
- For which period of time is the residence permit valid?
- Can the residence permit be extended? – if not, explain why.

Enclose documentation of the residence permit, e.g. a copy of the residence card or the sticker/stamp in the passport.

Remember to inform us if the family member does not hold a residence permit in his/her country of residence.

8. Inform us to which mission we can send the ruling

We will normally send the ruling to the Danish diplomatic mission in the country in which your family member has submitted the application.

If you have submitted the application in Denmark, we will send the ruling to the Danish diplomatic mission in the country you have informed us that your family member resides in.

If your family member resides in Syria or another country without a Danish diplomatic mission, it is important that you inform us in the application form where your family member wants to obtain the ruling.

A list of the diplomatic missions is available at www.um.dk. Please be aware that it is your responsibility that your family member can enter the respective country legally and that your family member usually has to have had permanent residence for the last 3 months in the respective country.

If the Immigration Service assesses that we cannot send the ruling to the diplomatic mission you have requested, we will contact you.



You must also inform you family member's full address and phone number, so the diplomatic mission can contact him/her when we have ruled the case.