

Application form

IN1_en_010125

Application for permission to move into a self-financed residence (Danish Aliens Act Section 42 k)

Uses

This form can be used to apply for permission to move into a self-financed residence. You must find and pay for the residence yourself. You and your household, if applicable, must live at an asylum centre or at another type of accommodation the Immigration Service has approved, until we have finished processing your application and have determined whether we can approve your application for permission to move into a self-financed residence.

If you have lived outside an asylum centre without approval from the Immigration Service, your application to move into a self-financed residence cannot be approved.

Instructions

1. Fill in and sign this form (follow the instructions).
2. Fill in and sign the contract with the Danish Immigration Service (Appendix 1). Submit a copy of the rental contract together with the application.
3. Submit the application by sending it to the Immigration Service (see contact information at the bottom of this page).

If you are granted permission

If you are permitted to move into a self-financed residence, you and your household, if applicable, will be affiliated with the closest asylum centre, where you can receive the necessary healthcare. You must pay for the residence you are permitted to live in yourself and will not receive cash allowances from the Immigration Service.

Processing of your data

The Immigration Service will process information about you in relation to your application. In the folder 'Information about the processing of personal data related to your accommodation' you can read more about our processing of data and about your rights.

The folder was handed out to you when you were accommodated at an asylum center. If you have lost the folder, you can get a new one at your asylum center or find it via www.newtodenmark.dk/gdprfolder

Terms and conditions

In order to receive permission to move into a self-financed residence, you must have lived in Denmark for at least 6 months after submitting your application for asylum, and the Immigration Service must have decided that you can stay in Denmark while the asylum case is being processed (Phase 2).

If your application for asylum is still being processed, you must continuously co-operate with the Immigration Service to help process your application.

If you have received a final rejection of your application for asylum or you have withdrawn your application and are awaiting deportation, you must continuously assist with your deportation.

In order to receive permission to move into a self-

financed residence, you must be able to support yourself and your household, if applicable. The self-support requirement is met if the total income that you and individuals over the age of 18 in your household earn is enough to support your family. You must document your own and your household's total income by submitting pay checks or another type of documentation to the Immigration Service.

You will not be permitted to move into a self-financed residence if:

- you have been expelled by court, ,
- you have been expelled in accordance with the terms of Section 25 of the Aliens Act (administrative expulsion),
- you have been sentenced to mandatory or suspended custodial sentence or other criminal sanction that implies or allows for detention for a crime committed in this country which would have resulted in a punishment of this character,
- your residence permit has lapsed pursuant to section 21 b (1) of the Aliens Act,
- you are covered by the grounds for exclusion in Section 10 of the Aliens Act, but cannot be expelled from Denmark in accordance with Section 31 of the Aliens Act (tolerated stay) or
- if your application for asylum is being treated as manifestly unfounded.

If you are under 18, you may only be permitted to move into a self-financed residence if, after an individual assessment, the Immigration Service decides that this is in your best interests.

You must find the residence yourself before permission can be granted. Your residence must be a suitable accommodation for you and your household, if applicable. This means, for example, that the maximum occupancy is two people per room, or that there must be at least 20 square metres available per person. You and your landlord must consent to the Immigration Service having access to inspect the condition of the residence to ensure that you are living in reasonable and suitable conditions. You must submit a copy of the rental contract together with the application.

The residence may not be located in a municipality that is not receiving refugees in accordance with the Integration Act. From 1 January 2025, the following municipalities are not receiving refugees:

- Albertslund, Ballerup, Brøndby, Gladsaxe, Halsnæs, Horsens, Høje-Taastrup, Ishøj, Køge, Rødovre, Vallensbæk og Vejle.

Contract with the Immigration Service

You must enter into a contract with the Immigration Service about your permission to move into a self-financed residence. The contract specifies the conditions that must be met before you can be granted permission. The contract is attached as Appendix 1 to this application. When the Immigration Service has received your part of the contract with your signature, we will contact you to explain the terms of the contract.

Approval period

Permission to move into a self-financed residence is valid until you leave Denmark or receive a residence permit and begin the integration process.

Permission will be revoked if you no longer qualify or you fail to live up to the terms of your contract, for example, if you fail to continuously co-operate to help process your application or to assist with your deportation.

For a faster reply

Your application will be processed faster if all the boxes in the application form are filled in. It is therefore important that you fill in the form carefully and provide the information we need to process the application.

For more information

More information about the rules governing asylum is available at newtodenmark.dk. If you have questions when filling out the forms, you can also contact the Danish Immigration Service. See contact information at www.newtodenmark.dk/contact-us

Application to move into a self-financed residence

IN1_en_010125

1. Information about you (the applicant)**PLEASE COMPLETE IN CAPITAL LETTERS**

Name

Personal ID

Date of birth (dd-mm-yyyy)

Address

Postal code

City/town

Telephone number

2. Information about your household**PLEASE COMPLETE IN CAPITAL LETTERS**

Please provide information about other individuals who will be living with you at the residence, such as your wife and your children.

You must include the names and other information of all the people who will be living with you at the residence.

Person 1

Name

Relationship with you

Personal ID

Date of birth (dd-mm-yyyy)

Address

Postal code

City/town

Telephone number

Person 2

Name

Relationship with you

Personal ID

Date of birth (dd-mm-yyyy)

Address

Postal code

City/town

Telephone number

Person 3

Name

Relationship with you

Personal ID

Date of birth (dd-mm-yyyy)

Address

Postal code

Postal code

Telephone number

Person 4

Name

Relationship with you

Personal ID		Date of birth (dd-mm-yyyy)	
Address	Postal code	City/town	Telephone number

3. Information about co-operation

PLEASE COMPLETE IN CAPITAL LETTERS

It is a requirement for approval to live in a self-financed residence that you continuously co-operate to help process your application and that you, if you receive a final rejection of your application for asylum or withdraw your application, continuously assist with your deportation without undue delay.

Fill in Section 3.A if your asylum application is being processed (Phase 2).

Fill in Section 3.B if your application for asylum has been rejected or withdrawn.

You must co-operate both at the time of applying to live in a self-financed residence and continuously co-operate while living in the self-financed residence.

If you stop co-operating, you will no longer be entitled to live in a self-financed residence.

3.A If your application for asylum is being processed (Phase 2)

If your application for asylum is still being processed, you can obtain approval to live in a self-financed residence if you co-operate to help process your application, such as by attending meetings held by immigration authorities.

Are you co-operating to help process your application? ☐ Yes ☐ No

If **no**, you must explain why:

3.B If your application for asylum is rejected or you have withdrawn your application for asylum

If you have received a final rejection of your application and a date for leaving Denmark has been set, or you have withdrawn your application for asylum and are awaiting deportation, you can obtain approval to live in a self-financed residence if you assist with your deportation, such as by co-operating with the issuance of travel documents.

Are you assisting with your deportation? ☐ Yes ☐ No

If **no**, you must explain why:

4. Information about the residence

PLEASE COMPLETE IN CAPITAL LETTERS

The Immigration Service will examine whether the residence you wish to move into to is suitable for you and your household. You must answer the questions about the residence (size, rent etc.) below.

Address		Postal code	City/town
Size of residence (in square metres)		Number of rooms	
Is there access to a kitchen/bathroom/toilet? <input type="checkbox"/> Yes <input type="checkbox"/> No		Does the residence have water/electricity/heating? <input type="checkbox"/> Yes <input type="checkbox"/> No	
How many people, including you, does your household include?		How many people already live in the residence?	
Rent, incl. water/electricity/heating per month DKK per month		Length of lease: <input type="checkbox"/> Open-ended	<input type="checkbox"/> For the following period:

5. Landlord's consent

I confirm that I have read the guidance on page 1.

I consent to allowing the applicant and members of his/her household, if applicable, to rent my property and confirm that the above-mentioned information about the residence (size etc.) is correct.

I consent to allowing the Immigration Service access to inspect the residence to ensure that the individual applicant is living in reasonable and suitable conditions.

I am aware that information about my property may be obtained from the CPR register and other registers and that other authorities may be informed that the applicant is living in my property.

I am aware that I am entitled to access to information registered about me.

I am also aware that the applicant may not move into the residence until a contract for this has been entered into with the Immigration Service.

Finally, I am aware that as tenant(s), only the applicant and his/her household, if applicable, are liable for any claims for compensation/damages in accordance with the rental contract/Rent Act and that such claims for compensation will not be paid by the Immigration Service or the affiliated asylum centre.

Processing of your data

The Immigration Service will process information about you in relation to this application. You can read more about our processing of data and about your rights at www.newtodenmark.dk/personaldata

Landlord's signature:	Date:	Place:
Landlord's contact information:		
Address:	Telephone number:	Landlord's CPR number:

6. Declarations and notifications

A. Sworn declaration of correctness

I solemnly swear that the information in this application is correct and complete.

If the information is found to be false or incomplete, I am subject to the following penalties:

- I can be sentenced to a fine or imprisonment for up to six months
- I can be sentenced to repay the expenses incurred by the Danish state as a consequence of the incorrect information
- my approval to live in a self-financed residence may be revoked

B. Declaration of consent – release of information required for processing my application

I consent to allowing the Danish immigration authorities to obtain and release information about my private affairs if it is necessary in order to process this application. Information can be obtained from or passed on to other Danish and foreign public authorities, including the police authorities.

Such information includes:

- Previous criminal proceedings against me.
- My family relations.
- Verification that the documents submitted with my application are authentic.

C. Declaration of consent – gathering of information about my application to my employer, if applicable

I give my permission to the immigration authorities to collect information about me, including information about payment and employment terms, from my employer, if it is deemed necessary for processing my application.

D. Notification that information can be released to Danish intelligence agencies and prosecuting authorities

The information and documentation you submit with your application can be passed on to the Danish intelligence services and the Danish prosecution authority (Sections 45 a and 45 c of the Aliens Act). This may occur on the initiative of the immigration authorities or on the initiative of the intelligence services or the Danish prosecution authority.

The prosecuting authority will use the information to evaluate whether there are grounds for prosecuting you for

crimes committed in or outside Denmark, to identify victims or witnesses to a specific crime or to assist foreign police.

E. Notification that Danish authorities have registered information about you and your personal affairs

The information you submit when applying to live in a self-financed residence will be entered in the Danish Immigration Service's registers.

You are entitled to access to the information about you in the Immigration Service's registers. Enquiries about this can be addressed to the Danish Immigration Service, Farimagssvej 51A, 4700 Næstved.

F. Information regarding possible verification by the authorities of the information you have supplied

The authenticity of the information you have supplied in connection with your application may be verified by the Immigration Service. This may take place while dealing with your application or later when you have entered into a contract with the Immigration Service on living in a self-financed residence. If you have entered into a contract with the Immigration Service about a self-financed residence and the Immigration Service discovers that you no longer meet the requirements, the Immigration Service will decide that you must move to an asylum centre.

Verification may be conducted at random and is not necessarily an indication that you are suspected of providing false information, or of not meeting the requirements of your approval.

Verification may involve the following:

- Checking registers, such as the Immigration Service's registers on residence and allowance payments.
- Comparison of information contained in the Immigration Service's registers, such as the Aliens Register with records held by the Central Office of Registration (CPR office), the Buildings and Housing Register (BBR) and the income registries (eIndkomst).
- Contacting other authorities, such as municipalities.
- Contacting third parties, such as employers or landlord.
- Turning up in person at your residence or workplace.

You may be asked to supply additional information as part of the verification process.

7. The applicant's signature

By signing below, I confirm that I have understood and accepted the guidance on page 1 and the terms laid out in Section 6.

The applicant's signature:

Date:

Place:

Have you remembered everything?

The Danish Immigration Service can process your application faster if it is correctly filled in and contains the required documents.

It is therefore important that you fill in the form carefully and provide the information we need to process the application.

We recommend using the checklist below before submitting the application.

Checklist

Before submitting the application, please check that you have enclosed the following (tick as appropriate):

- ☐ A copy of the rental agreement
- ☐ Documentation, in the form of pay checks or other documentation, that you and your household, if applicable, can support yourself. .

It is also important that you have:

- ☐ answered all questions
- ☐ signed and dated Section 7
- ☐ signed and dated the contract (Appendix 1)
- ☐ obtained consent from the landlord of your residence (see Section 5)

Appendix 1: Contractual agreement about granted permission to live in a self-financed residence

The applicant's name		The applicant's Personal ID	
Names of members of the applicant's household:		Personal ID of members of the applicant's household:	
Person 1		Person 1	
Person 2		Person 2	
Person 3		Person 3	
Person 4		Person 4	
Address of self-financed residence		Postal code	City/town

The Danish Immigration Service hereby approves the above-mentioned applicant and his/her above-mentioned household to move to a self-financed residence at the above-mentioned address.

The applicant and his/her above-mentioned household over the age of 18 are verbally notified that the contract has been entered into under the following conditions:

1) The applicant and members of his/her household over the age of 18 must continuously co-operate to help process his/her application for asylum, and – if the applicant receives a final rejection or if the application is withdrawn – must continuously assist with the deportation process.

The applicant has been notified that co-operation for example means that the applicant and members of the household above the age of 18:

- must attend scheduled meetings with the authorities.

The applicant has also been notified that if his/her application for asylum is still being processed, co-operation involves the applicant and members of the household over the age of 18:

- making statements,
- handing over the documents that he/she brought to Denmark, or that he/she can reasonably be expected to obtain without revealing his/her whereabouts to officials in his/her home country,
- taking a language test, age determination examination, torture examination, as well as other evaluations, and consenting to allowing immigration authorities to obtain the applicant's previous applications for asylum in other European countries.

Finally the applicant has been notified that if he/she receives a final rejection, co-operation involves the applicant and members of the household over the age of 18:

- providing the authorities with the necessary information to allow them to obtain travel documents,
- if necessary, meeting with officials from his/her home country's embassy in Denmark in order to obtain travel documents, and
- if necessary, meeting with a delegation from his/her home country for identification purposes.

The applicant has also been notified that enquiries from the immigration authorities to the applicant and members of the household over the age of 18 will be sent the above-mentioned address. If the individual(s) in question do not respond to such enquiries, including meeting notifications, depending on the circumstances, this can be considered a lack of co-operation and result in the individual(s) having to move back to an asylum centre.

2) The applicant and accompanying family members cannot, at any time:

- have been expelled in accordance with Section 25 of the Aliens Act (administrative expulsion), because the person is considered as a danger to national security or a serious threat to public order, safety or health,
- have been expelled by court,
- have been sentenced to mandatory or suspended custodial sentence or other criminal sanction that implies or allows for detention for a crime committed in this country which would have resulted in a punishment of this character,
- have been covered by the grounds for exclusion in Section 10 of the Aliens Act and be on tolerated stay,
- have been covered by the rules regarding lapsing in section 21b of the Aliens Act, because the person has left Denmark and has participated in activities abroad that threaten, or have the potential to threaten, national security, the public order or the security of other states, or
- have the asylum application processed according to section 53b of the Aliens Act (the manifestly unfounded

procedure).

3) The applicant consents to giving the Immigration Service access to inspect the residence to ensure that the applicant and above-mentioned household are living in reasonable and suitable conditions.

The applicant has been notified that only the applicant and his/her household as tenant(s) is/are liable for any claims for compensation that the landlord may make against the individual(s) in question in accordance with the rental contract/Rent Act and that such claims for compensation/damages will not be paid by the Immigration Service or the affiliated asylum centre.

4) If the applicant and household wish to move into another self-financed residence, the individual in question must enter into a new contract with the Immigration Service. The applicant and household may not move into a new self-financed residence until the relevant contract has been entered into with the Immigration Service.

5) If the terms and conditions are not observed, the applicant and household lose the right to live in a self-financed residence. The Immigration Service will then decide which asylum centre the individual(s) in question must move to.

Date	The applicant's signature	
Date and signatures of members of the household over 18 years of age:		
Date	Person 1 signature	
Date	Person 2 signature	
Date	Person 3 signature	
Date	Person 4 signature	
Date	Immigration Service signature	Initials
		Stamp (Immigration Service)

Appendix 2: For official use only

Before entering into the contract with the applicant the Danish Immigration Service has provided the applicant with thorough guidance about the following:

- ☐ permission to move into a self-financed residence is valid until the applicant and household leave Denmark or are granted residence and begin the integration process,
- ☐ **Only if the residence is rented for a limited period:** this permit is valid only for the same limited period specified on the rental contract and a new application must be submitted and a new contract entered into if the rental agreement is extended,
- ☐ the applicant and household should expect to move back to an asylum centre, and the permit will be revoked, if the permit is achieved by fraud,
- ☐ the applicant and household should expect to move back to an asylum centre if the applicant or household no longer meet the requirement to continuously co-operate and help process the application for asylum, and to continuously assist with his/her deportation without undue delay if he/she receives a final rejection of his/her application for asylum or if the application is withdrawn,
- ☐ the applicant and household should expect to move back to an asylum centre if the applicant or household no longer meet the requirements or the other conditions in the contract for living in a self-financed residence,
- ☐ the applicant and household will lose the right to continue to live in a self-financed residence if the applicant or a member of his/her household has been expelled in accordance with Section 25 of the Aliens Act (administrative expulsion), is covered by the grounds for exclusion in Section 10 of the Aliens Act and is on tolerated stay, is covered by the rules regarding lapsing in section 21b (1) of the Aliens Act, has been sentenced to mandatory or suspended custodial sentence or other criminal sanction that implies or allows for detention for a crime committed in this country which would have resulted in a punishment of this character, is granted a tolerated stay or has his/her asylum application processed according to section 53b of the Aliens Act (the manifestly unfounded procedure),
- ☐ the applicant and household should expect to move back to an asylum centre if the applicant or household is absent from the accommodation centre the Immigration Service has approved or stays outside the accommodation centre without approval,
- ☐ the applicant and household must enter into a new contract with the Immigration Service if the applicant wishes to move to an alternative self-financed residence, and the applicant and household may not move into a new self-financed residence before a contract for this has been entered into with the Immigration Service,
- ☐ to qualify for moving into a self-financed residence, the applicant must be able to support himself/herself and the household and the applicant is asked to continuously submit documentation of salary income for himself/herself and his/her household to the Immigration Service,
- ☐ enquiries from the immigration authorities to the applicant and household will be sent to the above-mentioned address and if the applicant or household fails to respond to meeting notifications etc. sent to this address, this may have a negative effect on the process and, depending on the circumstances, could be considered lack of co-operation,
- ☐ the importance of the applicant's and household's names being clearly stated on the intercom at the door/main door/post box/list of tenants in the building, so that their mail can be distributed to the address,
- ☐ details of the obligations the applicant is undertaking on entering into a rental contract and that it may be necessary to terminate the rental contract at short notice, and
- ☐ as tenant(s) only the applicant and his/her household are liable for any claims for compensation/damages that the landlord may make against the individual(s) in accordance with the rental contract/Rent Act and such claims for compensation/damages will not be paid by the Immigration Service or the affiliated asylum centre,
- ☐ an interpreter in _____ was used during the guidance session. The Immigration Service assured that the applicant and interpreter understood each other.
- ☐ The applicant has been notified that he/she and his/her household while living in a self-financed residence can receive medical treatment at the following centre:

Centre _____, address _____,
telephone number _____

Date	Signature	Initials	Stamp (Immigration Service)