

Application form

IN17_en_240726

Application for permission to live privately with close family as an unaccompanied minor (Section 42 I, (3) of the Danish Aliens Act)

Uses

This form can be used by an unaccompanied minor to apply for permission to live outside an asylum centre with close family (residing privately).

Close family can for example be older siblings of legal age, aunts, uncles or grandparents. However, it can also be more distant family members if there is a sufficiently close relationship.

If you want to apply for permission to reside privately with other persons than close family, you must use the application form IN3 "Application for permission to live privately with friends or family" instead.

You must live at an asylum centre or at another type of accommodation the Immigration Service has approved, until we have finished processing your application. Your personal representative or the staff at the asylum centre can help you complete this form.

If you have lived outside an asylum centre without approval from the Immigration Service, your application to move into a self-financed residence cannot be approved.

Instructions

1. Fill in and sign this form (follow the instructions in the form).
2. Fill in and sign the contract (Appendix 2).
3. Fill in and sign appendix 3 about child certificate, if applicable.
4. Submit the application by sending it to the Danish Immigration Service (see contact information at the bottom of the page).

If you receive permission

You will be affiliated with the closest asylum centre where you can receive the necessary healthcare. You will continue to receive cash allowances at this centre.

Processing of your data

The Immigration Service will process information about you in relation to your application. In the folder 'Information about the processing of personal data related to your accommodation' you can read more about our processing of data and about your rights.

The folder was handed out to you when you were accommodated at an asylum center. If you have lost the folder, you can get a new one at your asylum center or find it via www.newtodenmark.dk/gdprfolder

Terms and conditions

You must have submitted an application for asylum in Denmark, and your parents must not reside in the country.

To get permission for private accommodation with a close family member, the host accommodation must be suitable for your stay.

If your application for asylum is still being processed, you must continuously co-operate with the Immigration Service to help process your application. If you have received a final rejection of your application for asylum or you have withdrawn your application and are awaiting deportation from Denmark, you must continuously assist with your deportation.

You will not receive permission to live privately if:

- you have been expelled by court,
- you have been expelled in accordance with the terms of Section 25 of the Aliens Act (administrative expulsion),
- you have been sentenced to mandatory or suspended custodial sentence or other criminal sanction that implies or allows for detention for a crime committed in this country which would have resulted in a punishment of this character,
- your residence permit has lapsed pursuant to section 21 b (1) of the Aliens Act,
- you are covered by the grounds for exclusion in Section 10 of the Aliens Act, but cannot be expelled from Denmark in accordance with Section 31 of the Aliens Act (tolerated stay) or
- if your application for asylum is being treated as manifestly unfounded.

A permit is only given if the residence is suitable for you and the other persons in the household. This means that if you receive permission for residing privately, the number of people living in the residence must be maximum two people per room, or that there must be at least 20 square metres available per person.

Requirements for your close family member

The person, who you wish to live with, must be registered in the Civil Registration System (CPR) at the address stated in the application.

We will verify the person's address in CPR. If the person is not registered at the address stated in the application, we cannot enter a contract with you for permission to live privately at the address.

If the person is not a Danish citizen, it is a requirement that the person has legal residence in Denmark.

Obtaining information and child certificate

The Danish Immigration Service always obtains information from the municipality of residence and the Criminal Register about the persons over 15 years of age who reside at the address where you want private accommodation.

If you are under 15 years of age, we are also obliged to obtain a child certificate for the same persons.

All persons over the age of 15 who are residents at the address must therefore give consent for us to obtain information and possibly child certificate.

If consent is not given for the Danish Immigration Service to obtain information and possibly child certificates, we cannot approve your application for private accommodation.

Obligation to provide information

You are required to give the Danish authorities the necessary information about your personal status for the application to be processed. If subsequent changes occur in your residential or personal status, you must notify the immigration authorities. For example if you move to another address or if one of your parents enters Denmark.

Contract with the Immigration Service

You must enter into a contract with the Immigration Service specifying the conditions under which you may move in with close family.

The contract is attached as Appendix 1 to this application. The contract specifies the requirements that must be met for you to be granted permission to reside privately. When the Immigration Service has received your part of the contract with your signature, we will contact you to explain the terms of the contract.

Approval period

Permission to move in with close family is valid until you turn 18, leave Denmark or receive a residence permit and begin the integration process.

Permission will be revoked if you no longer qualify or you fail to live up to the terms of your contract, for example, if you fail to continuously co-operate to help process your application or to assist with your deportation.

If you turn 18 while your asylum case is being processed, you can instead apply for permission for private accommodation for family or friends by using the application form IN3.

For a faster reply

Your application will be processed faster if all the boxes in the application form are filled in. It is therefore important that you fill in the form carefully and provide the information we need to process the application.

For more information

More information about the rules governing asylum is available at newtodenmark.dk. If you have questions when filling out the forms, you can also contact the Danish Immigration Service. See contact information at www.newtodenmark.dk/contact-us

Application for permission to live with close family as an unaccompanied minor (Section 42 I, (3) of the Danish Aliens Act)

IN17 en 240726

1. Information about you (the applicant)

PLEASE COMPLETE IN CAPITAL LETTERS

Name		
Personal ID	Date of birth (dd-mm-yyyy)	
Address	Postal code	City/town
Phone number		

2. Information about the individual you will be living with (the host)

PLEASE COMPLETE IN CAPITAL LETTERS

We check the host's residential address in the CPR register. If the host is not registered in the CPR at the address, we cannot enter into a contract with you for private accommodation at the address.

The host's relationship to you (for example brother/sister/grandmother). Please describe how you are related to each other, if you are not directly related (for example uncle, my father's only older brother).

Host's name	CPR number	
Address	Postal code	City/town
Host's telephone number		
Have you previously received permission for residing privately at this address? ☐ Yes ☐ No		
If yes , please state which period(s):		

3. Information about participation

PLEASE COMPLETE IN CAPITAL LETTERS

It is a condition for approval of accommodation with close family that you continuously contribute to the disclosure of your asylum case, and that, after refusal of asylum or abandonment of your application for asylum, you continuously contribute to your departure without unjustified stay.

Complete point 3.A, if your asylum case is being processed (phase 2).

Complete point 3.B, if you have been refused asylum or you have abandoned your asylum application.

You must contribute at the time when you apply for accommodation with close family, and also continuously contribute while you are residing privately.

If you stop participating, you will no longer be entitled to accommodation with close family.

3.A If your application for asylum is being processed (Phase 2)

If your asylum case is still being processed, you can get approval for accommodation with close family if you contributes to information about your asylum case, e.g. if you show up when you are summoned to a meeting with the immigration authorities.

Are you co-operating to help process your application? ☐ Yes ☐ No

If **no**, you must explain why:

3.B If your application for asylum has been rejected or you have withdrawn your application for asylum

If you have received a final rejection of your application for asylum and a date for leaving Denmark has been set, or you have withdrawn your application for asylum and are awaiting deportation, you can obtain approval to live with close family if you assist with your deportation process, such as by co-operating with the issuance of travel documents.

Are you assisting with your deportation process? ☐ Yes ☐ No

If **no**, you must explain why:

4. Information about the residence**PLEASE COMPLETE IN CAPITAL LETTERS**

Size of residence (in square metres)

Number of rooms

How many people already live in the residence?

Is there access to a kitchen/bathroom/toilet?

☐ Yes ☐ No

Does the residence have water/electricity/heating?

☐ Yes ☐ No**5. Special circumstances****PLEASE COMPLETE IN CAPITAL LETTERS**

State below any special circumstances that must be taken into consideration in connection with your application to move in with friends or family, including whether you would have difficulty transporting yourself to the asylum centre to receive your cash allowances every 14 days.

Reason:

6. Declarations and notifications**A. Sworn declaration of correctness**

I solemnly swear that the information in this application is correct and complete.

If the information is found to be false or incomplete, I am subject to the following penalties:

- I can be sentenced to a fine or imprisonment for up to 6 months
- I can be sentenced to repay the expenses incurred by the Danish state as a consequence of the incorrect information
- My approval to live privately may be revoked

B. Declaration of consent – release of information required for processing my application

I consent to allowing the Danish immigration authorities to obtain and release information about my private affairs if it is necessary in order to process this application. Information can be obtained from or passed on to other Danish and foreign public authorities, including the police authorities.

Such information includes:

- Previous criminal proceedings against me.
- My family relations.
- Verification that the documents submitted with my application are authentic.

C. Notification that information can be released to Danish intelligence agencies and prosecuting authorities

The information and documentation you submit with your application can be passed on to the Danish intelligence services and the Danish prosecution authority (Sections 45 a and 45 c of the Aliens Act). This may occur on the initiative of the immigration authorities or on the initiative of the intelligence services or the Danish prosecution authority.

The prosecuting authority will use the information to evaluate whether there are grounds for prosecuting you for crimes committed in or outside Denmark, to identify victims or witnesses to a specific crime or to assist foreign police.

D. Notification that Danish authorities have registered information about you and your personal affairs

The information you submit when applying to live privately will be entered in the Danish Immigration Service's registers.

You are entitled to access to the information about you in the Immigration Service's registers. Enquiries about this can be addressed to the Danish Immigration Service, Farimagvej 51A, 4700 Næstved.

E. Information regarding possible verification by the authorities of the information you have supplied

The authenticity of the information you have supplied in connection with your application may be verified by the Immigration Service. This may take place while dealing with your application or later when you have entered into a contract with the Immigration Service on living privately. If you have entered into a contract with the Immigration Service about living privately and the Immigration Service discovers that you no longer meet the requirements, the Immigration Service will decide that you must move to an asylum centre.

Verification may be conducted at random and is not necessarily an indication that you are suspected of providing false information, or of not meeting the requirements of your permit.

Verification may involve the following:

- Checking public registers, such as the Immigration Service's registers on residence and allowance payments.
- Comparison of information contained in the Immigration Service's registers, such as the Aliens Register with records held by the Central Office of Registration (CPR office), the Buildings and Housing Register (BBR) and the income registries (eIndkomst).
- Contacting other authorities, such as municipalities.
- Contacting third parties, such as employers.
- Turning up in person at your residence or workplace.

You may be asked to supply additional information as part of the verification process.

7. Applicant's signature

By signing below, I confirm that I have understood and accepted the terms laid out in Section 7.A-B and that I have understood the terms laid out in Section 7.C-E and the guidance on page 1 (can be left out if the minor does not have the necessary age or maturity to understand and accept this).

Date

Applicant's signature

8. The personal representative's signature

By signing below, I confirm that I have understood and accepted the terms laid out in Section 6.A-B and that I have understood the terms laid out in Section 6.C-E and the guidance on page 1

I confirm by my signature that I support the application for private accommodation.

Date

Applicant's signature

9. Consent concerning residing privately – host's signature

I hereby give permission for the applicant to reside with me.

I am aware that information about my home and household will be obtained from the CPR register and that other authorities may be informed that the applicant are living with me, and I am aware that I am entitled to access to information registered about me.

I am also aware that the Immigration Service can obtain information about me and my household with other authorities, including at my municipality of residence and in the Criminal Register, for the purpose of assessing whether the interests of the minor child's interests speak for a private accommodation with me.

I confirm that I have read the guidance on page 1.

Processing of your data

The Immigration Service will process information about you in relation to this application. You can read more about our processing of data and about your rights at www.newtodenmark.dk/personaldata

Date

The host's signature

Have you remembered everything?

The Danish Immigration Service can process your application faster if it is correctly filled in and contains the required documents.

It is therefore important that you fill in the form carefully and provide the information we need to process the application.

We recommend using the checklist below before submitting the application.

Checklist

Before submitting the application, it is important that you:

- ☐ answer all questions,
- ☐ sign and date Sections 7-9, and
- ☐ sign and date the contract (Appendix 1)

Appendix 1: Contractual agreement about granted permission to move in with close family

To be filled in and signed by the applicant.

This contract concerns the terms and conditions for permission to live privately for:

Name

Personal ID

At the following address:

Name of the host

Address

Postal code

City/town

Telephone number of the host

The Danish Immigration Service hereby permits the above-mentioned applicant to reside privately with the host at the above-mentioned address.

The applicant and his/her personal representative are verbally notified that the contract has been entered into under the following conditions:

1) The applicant must continuously co-operate to help with processing the asylum application, and – if the applicant receives a final rejection or if the application is withdrawn – must continuously assist with the deportation process.

The applicant has been notified that co-operation for example means that the applicant must attend scheduled meetings with the authorities.

The applicant has also been notified that if his/her application for asylum is still being processed, co-operation involves the applicant:

- making statements,
- handing over the documents that he/she brought to Denmark, or that he/she can reasonably be expected to obtain without revealing his/her whereabouts to officials in his/her home country,
- taking a language test, age determination examination, torture examination, as well as other evaluations, and
- consenting to allowing immigration authorities to obtain the applicant's previous applications for asylum in other European countries

Finally the applicant has been notified that if he/she receives a final rejection of the application for asylum, co-operation involves the applicant:

- providing the authorities with the necessary information to allow them to obtain travel documents,
- if necessary, meeting with officials from his/her home country's embassy in Denmark in order to obtain travel documents, and
- if necessary, meeting with a delegation from his/her home country for identification purposes.

The applicant has also been notified that enquiries from the immigration authorities to the applicant will be sent the above-mentioned address. If the individual in question do not respond to such enquiries, including meeting notifications, depending on the circumstances, this can be considered a lack of co-operation and result in the individual(s) having to move back to an asylum centre.

2) Unless there are very special cases, including in particular consideration of the interests of the minor child's interests, the applicant cannot, at any time:

- have been expelled in accordance with Section 25 of the Aliens Act (administrative expulsion), because the person is considered as a danger to national security or a serious threat to public order, safety or health,
- have been expelled by court,
- have been sentenced to mandatory or suspended custodial sentence or other criminal sanction that implies or allows for detention for a crime committed in this country which would have resulted in a punishment of this character,
- have been covered by the grounds for exclusion in Section 10 of the Aliens Act and be on tolerated stay
- have been covered by the rules regarding lapsing in section 21b of the Aliens Act, because the person has left Denmark and has participated in activities abroad that threaten, or have the potential to threaten, national security, the public order or the security of other states, or
- have the asylum application processed according to section 53b of the Aliens Act (the manifestly unfounded

procedure).

3) The applicant are obliged to notify the Immigration Service if the residence status changes. This can be the case if e.g. the host moves to a new address or the applicant's parents enters Denmark.

4) If the terms and conditions are not observed, the applicant lose the right to live privately with the host. The Immigration Service will then decide which asylum centre the individual in question must move to.

Date	The applicant's signature (can be left out if the minor does not have the necessary age or maturity to understand and accept this)	
Date	Personal representative signature	
Date and signatures of members of the household who are over 18 years of age:		
Date	Person 1 signature	
Date	Person 2 signature	
Date	Person 3 signature	
Date	Immigration Service signature	Initials
		Stamp (Immigration Service)

Appendix 2: For official use only

Before entering into the contract with the applicant the Danish Immigration Service has provided the applicant and his/her representative with thorough guidance about the following:

- ☐ the permit/contract is valid for stays with _____ in the period from the _____ to the _____ 20____,
- ☐ the permit/contract is valid until the applicant turns 18 or until the applicant leaves Denmark or are granted a residence permit and begin the integration process,
- ☐ the applicant should expect to move back to an asylum centre, and the permit will be revoked, if The Danish Immigration Service, for example, on the basis of an age test, makes a decision that the asylum seeker is over 18 or if it turns out that the permit is achieved by fraud,
- ☐ the applicant should expect to move back to an asylum centre if the applicant no longer meet the requirement to continuously co-operate and help process the application and to continuously assist with the deportation without undue delay if the applicant receives a final rejection or if the asylum application is withdrawn,
- ☐ the applicant should expect to move back to an asylum centre if the applicant no longer meet the requirements requirements and other conditions in this contract for living privately,
- ☐ the applicant will lose the right to continue to live privately if the applicant has been expelled in accordance with Section 25 of the Aliens Act (administrative expulsion), is covered by the grounds for exclusion in Section 10 of the Aliens Act and is on tolerated stay, is covered by the rules regarding lapsing in section 21b (1) of the Aliens Act, has been sentenced to mandatory or suspended custodial sentence or other criminal sanction that implies or allows for detention for a crime committed in this country which would have resulted in a punishment of this character, is granted a tolerated stay or has his/her asylum application processed according to section 53b of the Aliens Act (the manifestly unfounded procedure), unless there are very special cases, including in particular consideration of the interests of the minor child's interests,
- ☐ the applicant should expect to move back to an asylum centre if the applicant is absent from the accommodation centre the Immigration Service has approved or stays outside the accommodation centre without approval,
- ☐ enquiries from the immigration authorities to the applicant will be sent to the above-mentioned address and if the applicant fail to respond to meeting notifications etc. sent to this address, this may have a negative effect on the process and, depending on the circumstances, may be considered lack of co-operation,
- ☐ the importance of the applicant's name being clearly stated on the intercom at the door/main door/post box/list of tenants in the building, so their mail may be distributed to the address, and
- ☐ the applicant have the duty to notify the Immigration Service if his/her residence status changes. For example if the host moves to another address or if the applicant's parents entries Denmark.
- ☐ An interpreter in _____ was used during the guidance session. The Immigration Service assured that the applicant and interpreter understood each other.
- ☐ The applicant has been notified that he/she while residing privately are affiliated with the following centre for healthcare and collection of cash allowances:

Centre _____, address _____,
telephone number _____.

☐ Dispensation for attendance to receive cash allowances:

☐ Yes, dispensation given. Reason: _____

☐ No, dispensation denied.

Date	Signature	Initials	Stamp (Immigration Service)

Appendix 3: Consent to obtain information and child certificate

The Danish Immigration Service can only approve an application for private accommodation if the accommodation is in accordance with the interests of the minor child's interests.

The Danish Immigration Service therefore always obtains information from the municipality of residence and from the Criminal Register about the persons who are over 15 years of age and who, according to the CPR register, reside at the address.

If the applicant is under the age of 15, the Immigration Service is also obliged to obtain a child certificate for all persons over the age of 15 who reside at the given address. This applies regardless of whether said persons are related to the child or not. The child certificate contains any decisions (i.e. convictions, etc.) concerning violations of a number of provisions of the Criminal Code relating to sexual offences against children.

All persons over 15 years old residing at the address must therefore sign below to have understood and accepted the contents of this appendix.

The Immigration Service will obtain information and possibly order a child certificate, which will only be issued by the police if the accommodation host and the persons mentioned below consent.

If no consent is given to obtain information and possibly a child certificate, the Immigration Service cannot grant permission for private accommodation of the child.

The accommodation host must inform the Immigration Service if the accommodation conditions change, e.g. if new persons move into the address.

The Immigration Service will process information about all persons residing at the address. Read more about our processing of data and rights at www.nyidanmark.dk/personoplysninger.

By signing, I confirm that I have understood and accepted the contents of appendix 3:

Name and relation to the accommodation host (e.g. brother/sister)	Date and signature
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