

# Application form

SG3\_en\_010820

## Application for Danish residence permit based on previous Danish citizenship, Danish heritage or Danish minority in South Schleswig or Argentina

### Uses

Use this form when applying for a Danish residence permit based on

- previous Danish citizenship,
- Danish heritage,
- if you belong to the Danish minority in South Schleswig, or
- affiliation with the Danish minority in Argentina.

More about the rules covering residence permits granted based on the above-mentioned criteria can be found on page 2 of this form, where you will also find examples of approved documentation.

### Instructions

To apply for a Danish residence permit:

1. Fill out and sign this form (following the instructions given).
2. Include the required documents (See below).
3. Submit the application to a Danish diplomatic mission (embassy or consulate general) in the country where you live. If you are a legal resident of Denmark, the application may normally be submitted in Denmark. You must book an appointment before you show up at the Citizen Service. Read more about where the Immigration Service's Citizen Service has branch offices and how you book an appointment at [www.newtodenmark.dk/visit-us](http://www.newtodenmark.dk/visit-us).

On newtodenmark.dk you can find more information about who can submit an application in Denmark.

### Which documents are required?

Please include the following documents when submitting this form:

- A copy of your passport (all pages including cover) or a copy of your ID card (EU citizens only).
- Proof of previous Danish citizenship, Danish heritage or that you belong to the Danish minority in South Schleswig or has an affiliation with the Danish minority in Argentina (see examples on page 2-3).

### Biometric features required on residence cards Adults

If you reside in Denmark or a country where Denmark has a diplomatic mission, you must appear in person to have your biometric features (digital facial image and fingerprints) recorded for use in your residence card. Your biometric features must be recorded in connection with the application being submitted.

If you reside in a country where Denmark has a representation agreement with another country's diplomatic mission, you must appear in person and submit two facial images in connection with the application being submitted. Once you arrive in Denmark, your biometric features will be recorded.

### Children under the age of 18

Children under the age of 18 who are to live with the custody holder in Denmark are not normally required to hold a residence card. A child can, however, request to be issued a residence card. If the child requests a residence card, and if the child resides in Denmark or in a country where Denmark has a diplomatic mission, the child's digital facial image and fingerprints (biometric features) must be recorded in connection with the application being submitted.

Children who are **not** to live with the custody holder in Denmark, but are instead to live with a foster parent or close relative, are required to hold a residence card. If the child resides in Denmark or in a country where Denmark has a diplomatic mission, the child must appear in person to have his/her biometric features recorded. The child's biometric features must be recorded in connection with the application being submitted. If the child resides in a country where Denmark has a representation agreement with another country's diplomatic mission, the child must appear in person and submit two facial images in connection with the application being submitted. Once the child arrives in Denmark, his/her biometric features will be recorded.

Read more about biometric residence cards on the last page of this form and at [www.newtodenmark.dk/residencecard](http://www.newtodenmark.dk/residencecard)

### Bring your passport

You must bring your original passport or ID card (EU citizens only), when you submit the application or when you have your biometric features recorded, to enable the authorities to identify you.

### How we process personal data

You can read more about the processing of your personal data and your rights in the fact sheets about data protection which you will find at the back of the form.

### Your application can be refused if it lacks the necessary information or documents

The Immigration Service may refuse your application if it does not include the necessary information or documents. Please remember to **use the checklist** at the end of this form before submitting this application.

### For more information

More information about the rules governing residence in Denmark is available at newtodenmark.dk, where you can also find information about processing times. If you have questions when filling out the forms, you can also contact the Danish Immigration Service. See contact information at [www.newtodenmark.dk/contact-us](http://www.newtodenmark.dk/contact-us).

## For official use only

PLEASE REMEMBER TO COMPLETE THE LAST PAGE OF THIS FORM

Date received	Received by (name)	Authority (stamp)	Alien identification number / Personal ID	Case order ID*
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\*) The case order ID will be created by the authorities in connection with the recording of biometric features.

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## Application for Danish residence permit based on previous Danish citizenship, Danish heritage or Danish minority in South Schleswig or Argentina

### 1. The applicant

PLEASE COMPLETE IN CAPITAL LETTERS

Given name(s)	
Surname	Former surname (if applicable)
Nationality	Former nationality (if applicable)
Date of birth (day, month, year)	CPR number (if applicable)
Alien identification number/Personal ID (if applicable)	
Place of birth (city)	Country of birth

Do **not** answer the question below unless the applicant is a **child under the age of 18** and the child **is to live with the custody holder** in Denmark.

If the applicant (the child) is to live with the custody holder in Denmark, the child can request to be issued a residence card, if the child is granted a residence permit. Below you must indicate whether the child requests a residence card. If the child requests a residence card, the child's digital facial image and fingerprints (biometric features) must be recorded. The child's signature will also be recorded. If the child is under 6, only a facial image is required. No additional fee is charged for obtaining a residence card. Read more about biometric residence cards on the last page of this form and at [www.newtodenmark.dk/residencecard](http://www.newtodenmark.dk/residencecard).

If the child does not request a residence card, you must submit two passport photos of the child. The child's biometric features will not need to be recorded. The child can apply for a residence card at a later date, should the need arise.

Does the child request a residence card?  Yes  No

If **yes**, the child must have his/her biometric features recorded as described above.

If **no**, you must **include** two passport photos.

### About the background for your application – requirements and documentation

#### Previous Danish citizenship

If you have previously held Danish citizenship, you can get a residence permit under the terms of section 9 d of the Aliens Act. However, you are not eligible if you have lost your citizenship in accordance with section 8 a or section 8 b of the Danish Citizenship Act.

When you apply for residence permit as a previous Danish citizen you must include documentation of previous Danish citizenship includes your own birth certificate or one of your parents' birth certificates and e.g. their marriage certificate.

#### Danish heritage

If you are of Danish heritage, you can get a residence and work permits under the terms of section 9 c (1) of the Aliens Act, if you can prove that both your parents (father and mother) or both your parents' parents (all four grandparents) are or were born Danish citizens. It is not required that your parents or grandparents still retain their Danish citizenship. It is not possible to get a residence permit based on Danish heritage more than once.

When you apply for residence permit because you are of Danish heritage, you must include documentation, e.g. your parents' or your grandparents' birth certificates.

### Belonging to the Danish minority in South Schleswig

If you are a German citizen belonging to the Danish minority in South Schleswig, you can normally get a Danish residence permit under the terms of section 9 c (1) of the Aliens Act provided you declare that you consider yourself to be Danish.

When you apply for residence permit because of your belonging to the Danish minority, you can include documentation, for instance a diploma or letter from a school belonging to the Association of Danish Schools of South Schleswig (Den Danske Skoleforening for Sydslesvig), a membership card or letter from the Southslesvigian Organisation (Sydslesvigsk Forening) or a membership card from the SSW (Sydslesvigsk Vælgerforening).

### Affiliation with the Danish minority in Argentina

If you are an Argentine citizen who is affiliated with the Danish minority in Argentina, you can normally be granted a residence permit under the terms of Aliens Act section 9 c (1).

When you apply for residence permit because of your affiliation with the Danish minority, you must include documentation for your affiliation. E.g. in the form of proof of your membership of a Danish Christian congregation in Argentina.

## 2. Grounds for your application

On what grounds are you applying for a Danish residence permit?

*(Choose only one)*

- Previous Danish citizenship
- Danish heritage
- Member of the Danish minority in South Schleswig
- Affiliation with the Danish minority in Argentina

## 3. Information about you (the applicant)

**PLEASE COMPLETE IN CAPITAL LETTERS**

Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	Job title
Marital status <input type="checkbox"/> Cohabiting partner/unmarried <input type="checkbox"/> Married <input type="checkbox"/> Widow(er) <input type="checkbox"/> Divorced	
Do you have children? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Address in home country (street and number)	Postal code, city and country
Telephone no.	Email address
If you are <b>currently in Denmark</b> , please state your date of entry, address, and contact information in Denmark. <b>Important:</b> Please inform the Immigration Service of any change to address or other contact information.	
Date of entry	
Address in Denmark (street and number)	Postcode and city
C/O (name) (if applicable)	

## 4. Information about your passport and previous visits to Denmark

PLEASE COMPLETE IN CAPITAL LETTERS

<input type="checkbox"/> National passport	<input type="checkbox"/> Other travel document. Please state which
Passport number	Date of issue
Date of expiry	In which country was your passport issued?

Have you previously visited Denmark (including your current stay, if applicable)?

Yes     No

If **yes**, you must state the periods (from date to date):

  
  

Have you lived in any other country than your home country and Denmark for more than six months?

Yes     No

If **yes**, where (countries) and when?

  
  

Did you have a residence permit in this country?

Yes     No

If **yes**, **include** a copy of your latest residence permit in the country.

## 5. Information about your parents and grandparents

Fill out section 5 only if you are applying for a residence permit on the grounds of **Danish descent**.

Are you applying for a residence permit on the grounds that both your **parents** (i.e. father and mother) are or were born Danish citizens?

Yes     No

If **yes**, please state the following about your parents:

**Mother** (given name(s) and surname)

Date of birth (day, month, year)	Country of birth
Nationality	Former nationality (if applicable)

**Father** (given name(s) and surname)

Date of birth (day, month, year)	Country of birth
Nationality	Former nationality (if applicable)

Are you applying for a residence permit on the grounds that both your **parents' parents** (i.e. all four grandparents) are or were born Danish citizens?

Yes     No

If **yes**, please state the following about your parents' parents:

**Mother's mother** (given name(s) and surname)

Date of birth (day, month, year)

Country of birth

Nationality

Former nationality (if applicable)

**Mother's father** (given name(s) and surname)

Date of birth (day, month, year)

Country of birth

Nationality

Former nationality (if applicable)

**Father's mother** (given name(s) and surname)

Date of birth (day, month, year)

Country of birth

Nationality

Former nationality (if applicable)

**Father's father** (given name(s) and surname)

Date of birth (day, month, year)

Country of birth

Nationality

Former nationality (if applicable)

## 6. Information about your affiliation with the Danish minority in South Schleswig

You must fill in this section if you are applying for a residence permit based on your affiliation with the Danish minority in South Schleswig.

I declare that I consider myself to be Danish and am therefore applying for a residence permit on the basis of my affiliation with the Danish minority in South Schleswig.

You can supplement your declaration by **including a copy** of a diploma or letter from a school belonging to the Association of Danish Schools of South Schleswig (Den Danske Skoleforening for Sydslesvig), a membership card or letter from the Southslesvigian organisation (Sydslesvigsk Forening) or a membership card from the SSW (Sydslesvigsk Vælgerforening).

## 7. Sworn declarations

### A. Sworn declaration of correctness

I solemnly swear that the information in this application is correct and complete.

If the information is found to be false or incomplete, I am subject to the following penalties:

- Fine or imprisonment of up to two years (Criminal Code section 161 cf. Aliens Act section 40).
- I can be required by law to repay the expenses incurred by the Danish state as a consequence of the false or incomplete information (Aliens Act section 40).
- My residence permit can be revoked (Aliens Act section 19).

### B. Declaration of consent to allow authorities to gather necessary information

I consent to letting the Immigration Service obtain information about my pure private affairs from other Danish authorities, including the police authorities, for the purpose of enabling them to process my application (Public Administration Act section 29).

Such information includes:

- Criminal conditions

- Health conditions
- Intern family conditions
- Social conditions

### **C. Information about data protection**

You can get information about how the Immigration Service and the Ministry of Foreign Affairs of Denmark process your data and about your rights in the fact sheet at the back of the form.

### **D. Notification that information can be passed on to Danish intelligence agencies and prosecuting authorities**

The information and documents that you submit with your application can be passed on to Danish intelligence agencies and the Danish public prosecuting authority (Aliens Act section 45 a and section 45 c). This process can be initiated by Danish immigration authorities, Danish intelligence agencies or the Danish public prosecutor.

The prosecuting authority will be able to use the information to evaluate whether there are grounds for prosecuting you for crimes committed in Denmark or abroad, to identify victims of or witnesses to a specific crime, or to aid foreign law enforcement agencies.

### **E. Notification that some information will be passed on to local Danish authorities**

Danish immigration authorities are permitted to give certain information to the municipality (kommune) in which you settle if you receive a residence permit.

Such information includes:

- The grounds for issuing you a residence permit.
- Exemptions to restrictions placed on your residence permit (if any).

The municipality will be informed if:

- Your residence permit is revoked or not extended.
- Your residence permit is found to have expired.
- Your residence permit is made permanent.

### **F. Information that some information will be passed on to your employer**

The Danish immigration authorities will inform your possible current and previous employers, who you have been working for within the last 3 months, if your application for residence permit is refused, if extension of your residence permit is denied, if the residence permit has lapsed or is being revoked (Aliens Act section 44a).

The immigration authorities can obtain information in the income registry (eIndkomst) about the salaries that have been paid to you within the last 3 months if necessary (Aliens Act section 44a).

### **G. Information regarding possible verification by the authorities of the information you have supplied**

The Integration Service or another Danish authority may seek to verify the accuracy of the information you gave in your application. This may happen while your application is being reviewed or after you have received your residence permit. Verification may be conducted at random and is not necessarily an indication that the Immigration Service suspects you of providing false information.

Verification may involve the following:

- Checking public registers, such as the Civil Registration System.
- Comparison of information contained in the Danish immigration authorities' registers with records held by the Central Office of Civil Registration (CPR Office), the Buildings and Housing Registry (BBR) or the income registry (eIndkomst)
- Contacting other authorities, such as municipalities.
- Contacting third parties, such as employers or places of study.
- Turning up in person at your residence, place of study or workplace.

You may be asked to supply additional information as part of the verification process.

### **H. Information about the consequences for permanent residence, if you have worked against the establishment of your identity**

You are obligated to provide correct information about your identity. If you have worked deliberately against the establishment of your identity in connection with your application for residence permit/extension of residence permit, it could mean, that you cannot be granted a permanent residence permit in the future. This applies if you e.g. present falsified identity documents, or if you give untrue information about your name, date of birth (age), country of birth or citizenship.

## I. Information about possible consequences if you apply for a residence permit while in Denmark on a visa (short term)

If you are staying in Denmark on a visa (short term) and you submit an application for a residence permit in this country, you need to be aware that it may result in you becoming ineligible for a visa for five-years (Aliens Act section 4c).

However, the abovementioned consequence does not apply in the following cases:

- If you are a spouse or a child under 15 applying for family reunification (Aliens Act 9(1) para.1) or 2)).
- If you apply for a residence permit on the grounds of special conditions (Aliens Act section 9c(1) on the grounds of such family ties mentioned in 9(1) para.1) or 2)).
- If you apply for a residence permit on the grounds of studies or PhD studies (Aliens Act section 9i(1) or (2)).
- If you apply for a residence permit on the grounds of the cities of refuge program (Aliens Act section 9c(4)).
- If you apply for a residence permit on the grounds of work (Aliens Act section 9a(2) paras. 1) – 11) or subsection (3)).
- If you apply for a residence permit on the grounds of work according to Denmark’s international obligations (Aliens Act section 9p(1), the first sentence).
- If you apply for a residence permit as a retired employee of an international organisation etc. or as an accompanying family member to a retired employee of an international organisation etc. (Aliens Act Section 9q(1), (2) or (3)).
- If you, after you have submitted the application, leaves the Schengen States in accordance with the validity of your visa.
- If there are decisive humanitarian reasons for allowing you to remain eligible for a visa.

These exceptions on apply if the reason for your application is genuine.

## 8. Signature

**By signing below, I confirm that I have read, understood and accepted the terms laid out in section 7 A-B, and that I have read and understood the terms in section 7 C-H.**

Name

Date and place

Signature

## Have you remembered everything?

If your application for residence permit in Denmark is correctly filled out and contains the required documents, the Immigration Service can process your case with the shortest possible processing time. The expected maximum processing time for applications for family reunification can be found at [www.newtodenmark.dk/us-times](http://www.newtodenmark.dk/us-times). If your application is not correctly filled out or is missing documents, it can be refused, or the processing time may be longer. It is therefore important that you make certain that the forms are filled out correctly and that you have included the necessary documents before submitting your application.

We recommend using the checklist below before submitting the application.

## Checklist

**Before submitting your application, it is important to make sure you have included the following:**

- A copy of your passport (all pages including the cover) or a copy of your ID card (EU citizens only).
- Documentation that you previously held Danish citizenship, documentation of your Danish heritage, documentation of your affiliation with the Danish minority in South Schleswig or documentation of your affiliation with the Danish minority in Argentina.

**It is also important to**

- answer all questions, and
- sign and date the application.

**Remember to bring your passport or your ID card (EU citizens only) when submitting the application.**



## Biometric features required on residence cards – applications from adults

If you submit your application in Denmark or in a country where Denmark has a diplomatic mission, you must appear in person to have your digital facial image and fingerprints (biometric features) recorded.

If you submit your application at the diplomatic mission of a country with which Denmark has a representation agreement, you must appear in person to submit two facial images. Upon arrival in Denmark, your biometric features will be recorded.

If you send your application by post or fax or if it is submitted by a third-party such as a lawyer, you must appear in person to have your biometric features recorded **within 14 days** of the application being submitted. If you reside in a country where Denmark has a representation agreement with another country's diplomatic mission, you must appear in person to submit two facial images **within 14 days** of submitting your application. When you appear to have your biometric features recorded or to submit your facial images, please remember to bring a photocopy of the first three pages of your completed application form. This will allow the immigration authorities to match your biometric features with the application. **Please note** if you refuse to get your facial image or fingerprints recorded in connection with submitting your application, your application will be **rejected**.

Please **bring your passport** or other form of travel documentation when having your biometric features recorded or when submitting your facial images. In addition to your biometric features, your signature will also be recorded. Facial images and fingerprints are stored on a microchip embedded in the residence card. If you are not physically capable of providing fingerprints, you are exempt from the requirement to be fingerprinted.

Biometric features can be recorded at the Danish Immigration Service's Citizen Service. You must book an appointment before you show up at the Citizen Service. Read more about where the Immigration Service's Citizen Service has branch offices and how you book an appointment at [www.newtodenmark.dk/visit-us](http://www.newtodenmark.dk/visit-us).

If you live abroad, the website of the Danish Ministry of Foreign Affairs contains a list of embassies and consulates, as well as Danish representation agreements with other countries' diplomatic missions (um.dk).

Read more about residence cards and biometric features at [www.newtodenmark.dk/residencecard](http://www.newtodenmark.dk/residencecard).

## Biometric features required on residence cards – applications from minor children

Children under the age of 18 who are to live with the custody holder in Denmark are not normally required to hold a residence card. A child can, however, request to be issued a residence card. If the child requests a residence card, and if the child resides in Denmark or in a country where Denmark has a diplomatic mission, the child's digital facial image and fingerprints (biometric features) must be recorded in connection with the application being submitted. Children who are **not** to live with the custody holder in Denmark, but are instead to live with a foster parent or close relative, are required to hold a residence card. If the application is submitted in Denmark or a country with a Danish diplomatic mission, the child must appear in person to have his/her biometric features recorded. If the child resides in a country where Denmark has a representation agreement with another country's diplomatic mission, the child must appear in person to submit two facial images. Once the child arrives in Denmark, his/her biometric features must be recorded. If the child's application is sent by post or fax or submitted by a third-party such as a lawyer, the child must appear in person to have his/her biometric features recorded **within 14 days** of the application being submitted. If the child resides in a country where Denmark has a representation agreement with another country's diplomatic mission, the child must appear in person to submit two facial images **within 14 days** of the application being submitted. If the child's application has been sent by post or fax or submitted by a third-party such as a lawyer, please remember to **bring a photocopy** of the first three pages of the child's completed application form when having the child's biometric features recorded. This will allow the immigration authorities to match the child's biometric features with the application. **Please note** if the child refuses to get his/her facial image or fingerprints recorded in connection with submitting the application, the application will be **rejected**.

When having the child's biometric features recorded, please **bring the child's passport** or travel documentation. The child's signature will also be recorded. Facial images and fingerprints are stored on a microchip embedded in the residence card. If the child is under 6, only a facial image is required. If the child is not physically capable of providing fingerprints, the child is exempt from the requirement to be fingerprinted.

Biometric features can be recorded at the Danish Immigration Service's Citizen Service. You must book an appointment before you show up at the Citizen Service. Read more about where the Immigration Service's Citizen Service has branch offices and how you book an appointment at [www.newtodenmark.dk/visit-us](http://www.newtodenmark.dk/visit-us).

For children living abroad, the website of the Danish Ministry of Foreign Affairs contains a list of embassies and consulates, as well as Danish representation agreements with other countries' diplomatic missions (um.dk).



If the child lives with the custody holder in Denmark and does *not* request a residence card, please submit two passport photos. The child's biometric features will not need to be recorded. The child can apply for a residence card at a later date, should the need arise.

Read more about residence cards and biometric features at [www.newtodenmark.dk/residencecard](http://www.newtodenmark.dk/residencecard).

### For official use only: Comments and forwarding endorsements

Names and passport information in compliance with shown proof of identity

Enclosed:

- Copy of passport / copy of ID card (EU citizens only)
- Proof of previous Danish citizenship
- Proof of Danish heritage
- Proof of belonging to the Danish minority in South Schleswig
- Proof of affiliation with the Danish minority in Argentina
- Other

CPR number issued on (date):

Comments

PLEASE REMEMBER TO COMPLETE 'FOR OFFICIAL USE ONLY' ON PAGE 2 OF THIS FORM

## Information about data protection in the Danish Immigration Service

### Data controller

The Immigration Service is responsible for processing the personal data you provide in this application form and for the data about you we receive in connection with processing the case. Our contact information is: Danish Immigration Service, Farimagvej 51A, 4700 Næstved, CVR-nr.: 77940413, telephone: +45 35 36 66 00, [www.newtodenmark.dk](http://www.newtodenmark.dk)

### Data protection officer

If you have questions about how we process your personal data, you can contact our data protection officer who has the following contact information: Danish Immigration Service, Farimagvej 51A, 4700 Næstved, Att: Databeskyttelsesrådgiver/Data protection officer

You can also write to our data protection officer via Digital Post (e-Boks) or through our contact form at [www.newtodenmark.dk/contact-us](http://www.newtodenmark.dk/contact-us).

### Purpose and legal basis

Your data are collected in order to process your application for residence and the possible following residence in Denmark and to control the requirements for this.

The legal basis for processing your personal data is:

- provisions of the Aliens Act (udlændingeloven), in particular: section 1 (relating to entry into Denmark and residence)
- the General Data Protection Regulation (GDPR) 6.1(c) (relating to the processing of data in order to comply with a legal obligation to which the controller is subject) and 6.1 (e) (relating to the exercise of official authority vested in the Immigration Service by the Aliens Act)
- GDPR 9.2 (f) (relating to the necessity of processing in order to establish, exercise or defend legal claims)
- The Data Protection Act section 8 (relating to the administration only being allowed to process information about criminal offences if it is necessary for the official authorities' tasks).

You are obligated to provide the information necessary for deciding whether you are eligible for a Danish residence permit (Aliens Act section 40). Failure to provide the information can result in a fine or up to one year imprisonment, as well as placing your residence permit in jeopardy (Aliens Act section 60).

The information you supply or have supplied in connection with your application for a residence permit will be registered in the Danish immigration authorities' registers. The same holds true for any information you give in conjunction with an application to extend your residence. If you receive a residence permit, it will be registered in the Civil Registration System. The Civil Registration System is a computerised register maintained by the Ministry for Economic Affairs and the Interior.

### Types of personal data

We process the following types of data about you:

- General personal data, such as: information about your identity; citizenship and nationality; travel routes; information about your family; memberships of associations; financial information; information about your refugee status; and whether you have committed any legally punishable offences
- Sensitive personal data, such as: political opinions or religious beliefs; health information and biometric data collected for the purpose of establishing your identity.

### Recipients and categories of recipients

The Immigration Service can, in certain situations, share your data with other authorities. We regularly share data with: the police, municipal authorities, the Danish Security and Intelligence Service and the Danish Defence Intelligence Service (in accordance with section 45 a of the Aliens Act), the public prosecutor (in accordance with section 45 c of the Aliens Act), the Immigration Appeals Board, the Refugee Appeals Board, the Ministry of Immigration and Integration, the Danish Return Agency, the Danish Agency for International Recruitment and Integration, the Danish Parliament, and the Foreign Ministry, in particular the embassies and consulates.

Data are shared when it is necessary for the Immigration Service to exercise our official authority, including when we are legally obliged to share data.

In certain situations, the Immigration Service may provide data to a third-party data processor. In addition, other authorities and private organisations can have access to this information (Aliens Act section 44a). In isolated cases, the Immigration Service will share data with other public authorities, private-sector organisations and foreign organisations and authorities.

### Origin of information

The Immigration Service processes the personal data you have provided in this application form and data you may provide at a later point in the case process.

In addition, we will process data obtained from:

- any of your possible previous cases with the Immigration Service,

- searches in databases, such as: the Civil Registration System, the income register (eIndkomst), the Central Register of Buildings and Dwellings (BBR), the Central Crime Register (KR), the Central Passport Register and the Schengen Information System (SIS II),
- other authorities, such as: the police, municipal authorities, the Danish Agency for International Recruitment and Integration, the Immigration Appeals Board, the Refugee Appeals Board, the Danish Security and Intelligence Service, The Ministry of Immigration and Integration, the Danish Return Agency, and the Foreign Ministry, in particular the embassies and consulates,
- third-parties, such as: employers and educational institutions, and
- the person who might be sponsoring your application, as well as any previous cases the person may have had at the Immigration Service.

## **Storage of data**

The Immigration Service will store your data for as long as it is necessary for us to establish or defend a legal claim to residence.

Data submitted as part of an immigration-related matter can be stored for use by the Immigration Service at a later date. The data stored by the Immigration Service can be used in applications to extend a residence permit, when revoking a residence permit, when lapsing a residence permit, applications for permanent residency, applications for naturalisation, when revoking citizenship and in your children's cases, or in the event they may be involved in an application for family reunification.

If data can be deleted at an earlier point, deletion will be considered. Similarly, access to data can be restricted.

Finally, it should be mentioned that data will also have to be transferred to the National Archives within 30 years, in accordance with section 13 of the Archive Act (arkivloven).

If you have your finger prints and facial photo taken for use with your residence card and for identification and identity control, your fingerprints and photo will be stored in the immigration authorities' database. If you are granted a residence permit, your fingerprints and photo are stored for 10 years. If you are not granted a residence permit, your fingerprints and photo are stored for 20 years. If you are granted Danish citizenship, your fingerprints and photo will be deleted.

## **Consent**

The Immigration Service does not request consents in order to process personal data, as is otherwise required by the GDPR, since processing authority is granted by 6.1 (e) and 9.2 (f) of the GDPR (see section 3).

You may be asked for legal consent. Such a consent is not the basis for the specific procession of personal data but is instead a warranty provision in accordance with e.g. the Public Administration Act (forvaltningsloven) or the Aliens Act.

## **Rights**

Under the GDPR, you have certain rights:

- You have the right to access which data about you the Immigration Service is processing.
- You have the right to request that corrections are made to personal data about you that you feel are inaccurate.
- In special situations you have the right to have data about you deleted or to restrict the processing of your personal data, if the data is no longer necessary for the processing of your case.
- You have the right to object to otherwise legal processing of your personal data.

You can read more about your rights in the Danish Data Protection Agency's guidance about the GDPR at [www.datatilsynet.dk](http://www.datatilsynet.dk). If you would like make use of your rights under the GDPR, contact the Immigration Service.

## **Complaints to the Data Protection Agency**

You have the right to submit a complaint to the Data Protection Agency if you are dissatisfied with the way we process your personal data. Information about how to do so is available at [www.datatilsynet.dk](http://www.datatilsynet.dk)

## Information about data protection in the Ministry of Foreign Affairs of Denmark

The Ministry of Foreign Affairs of Denmark is responsible for the processing of personal data, when the Ministry or a Danish Diplomatic Missions (Embassy or General Consulate) assists the Danish Immigration Service in matters regarding the Aliens Act.

### Data controller

The Ministry of Foreign Affairs of Denmark is the data controller of the processing of data collected from the application form and data collected from your case, when your application is submitted to a Danish Diplomatic Mission or a private company that has made an agreement with a Danish Diplomatic Mission or the Ministry of Foreign Affairs of Denmark regarding the handling of certain administrative tasks regarding residency. The Ministry of Foreign Affairs of Denmark is also the data controller, when the Ministry or the Danish Diplomatic Mission (Embassy or General Consulate) exercises tasks regarding the processing of your case – including interviews, DNA-tests and verification of documents.

### Data Protection Officer

If you have questions about the processing of your personal data done by the Ministry of Foreign Affairs of Denmark, please contact our Data Protection Officer: Ministry of Foreign Affairs of Denmark, Asiatisk Plads 2, DK-1448, Copenhagen K, Att. *Data Protection Officer*, e-mail: [dpo@um.dk](mailto:dpo@um.dk)

### Purpose and legal basis

The purpose of collecting personal data and the legal basis for the processing of your data corresponds to the purposes and legal basis of the processing done by the Danish Immigration Service – see 'Information about data protection in the Danish Immigration Service' above.

### Types of personal data

The Ministry of Foreign Affairs of Denmark process the same category of data as the Danish Immigration Service – see 'Information about data protection in the Danish Immigration Service' above.

### Recipients or categories of recipients

The Ministry of Foreign Affairs of Denmark transfers the collected data to the Danish Immigration Service.

The Ministry of Foreign Affairs of Denmark, including the Diplomatic Missions, may in some cases transfer your data to a data processor, who will then process your data on the behalf of the Ministry of Foreign Affairs of Denmark and the Diplomatic Missions.

The Ministry of Foreign Affairs of Denmark may also transfer your data in certain isolated cases to other public authorities, private-sector organizations, foreign organizations and authorities in relation to the verification of documents.

### Origin of information

The Ministry of Foreign Affairs of Denmark processes the personal data you have provided in this application form and data you may provide at a later point in the case process.

### Storage of your data

The Ministry of Foreign Affairs of Denmark will store your data for as long as it is necessary in order to exercise the Ministry's responsibilities in relation to the case process. As a main rule the Ministry will store your data in our filing systems for 5 years where they will be erased subsequently. In isolated cases we may store your data for a longer period of time. In this case the data will have to be passed on to the National Archives within 30 years (section 13 of the Archive Act (arkivloven)).

If you have your finger prints and facial photo taken for the use of your residence card when you apply for residency at a representative or a private company, your finger prints and facial photo will be stored in the filing systems of the Ministry of Foreign Affairs of Denmark. This information will be erased after 30 days from when a decision has been made in your case or at latest 2 years after collected.

### Consent

We refer to the paragraph on consent in 'Information about data protection in the Danish Immigration Service' above.

### Rights as a data subject

We refer to the paragraph on rights in 'Information about data protection in the Danish Immigration Service' above. You have the same rights for the processing done by the Ministry of Foreign Affairs of Denmark. If you wish to invoke your rights regarding the processing done by the Ministry of Foreign Affairs of Denmark, please contact the Ministry of Foreign Affairs of Denmark.

### Complaints to the Data Protection Agency

You have the right to submit a complaint to the Data Protection Agency, if you are dissatisfied with the way the Ministry of Foreign Affairs of Denmark process your personal data. Information about how to do so is available at [www.datatilsynet.dk](http://www.datatilsynet.dk).