



Application form

For official use only

Personal ID	Date received	Received by (name and stamp)

Application for a residence card

Uses

The Danish Agency for International Recruitment and Integration (SIRI) does not routinely issue residence cards to foreign nationals holding a temporary residence permit in Greenland

If you have been granted a temporary residence permit and wish to have a residence card as proof of your right to reside in Greenland, you must complete this form.

Who can use this form?

You can use this form, if you have been granted a residence and work permit in Greenland based on salaried work or studies.

You can also use this form, if you have been granted a residence permit as an accompanying family member to a foreign national holding a residence and work permit in Greenland based on salaried work or studies.

When can you be granted a residence card?

You can use this form to apply for a residence card if:

- You wish to have a residence card as proof of your right to reside in Greenland,
- you have lost your residence card or
- there has been changes to information on your card that needs to be updated (e.g. name changes)

If you have lost your residence card

If you have lost your residence card you must remember to **complete a declaration of lost residence card**. The declaration can be obtained from the police and should be submitted together with this form.

How to apply

1. Complete and sign this form.
2. Enclose the necessary documentation (see instructions below)
3. Submit the application in person at a local police station. If you are in Denmark, you can submit the form at a danish police station or in the Citizen Centre of the Danish Agency for International Recruitment and Integration.

What documents should I include with my application?

- One passport photo affixed to Appendix 1: Personal data card.
- declaration of lost residence card (if applicable).
- documentation of the reason for submitting an application for a new residence card (if applicable).

Note that all submitted documentation must be in Danish or English. If this is not the case, the documentation must be translated into Danish or English by an authorized translator before submitting the documentation.

When submitting this form, you must also present your current residence card. If you have lost your residence card, you must present another form of picture ID.

New residence card

Your new residence card will be sent to your address in Greenland. It is therefore important that you state your address correctly.

For more information

More information about the rules and regulations concerning Greenlandic residence and work permits is available at newtodenmark.dk.

If you have any questions, you are always welcome to contact us and receive information about the rules and regulations or guidance on how to complete the application form (see contact information at the bottom of this page).



1. Information about the applicant		PLEASE COMPLETE IN CAPITAL LETTERS
Personal ID	CPR number (if applicable)	
Surname	Former surname (if applicable)	
Given name(s)		
Date of birth (day, month, year)		
Address (street and number)	C/O (name)	
Post box	Postal code and city/town	
Telephone number	E-mail address	

2. Reason for seeking a new residence card	PLEASE COMPLETE IN CAPITAL LETTERS
Why are you applying for a new residence card?	
<input type="checkbox"/> I have a temporary residence permit and wish to have a residence card as proof of my right to reside in Greenland	
<input type="checkbox"/> Lost residence card – enclose declaration of lost residence card	
<input type="checkbox"/> Name change – enclose documentation	
<input type="checkbox"/> Other. Please explain: _____ _____ _____	

3. Applicants under 18 years of age	PLEASE COMPLETE IN CAPITAL LETTERS
If the applicant is under 18 years of age the parent/custody holder must state his or her full name.	
Surname	Given name(s)

3. Declarations
<p>A. Sworn declaration of correctness</p> <p>I solemnly swear that the information I have given in this application is correct and complete. If the information is found to be false or incomplete, I am subject to the following penalties:</p> <ul style="list-style-type: none"> • My residence permit can be revoked. • Fine or imprisonment of up to two years. • I can be required by law to repay the expenses incurred by the Danish state as a consequence of the false or incomplete information. <p>B. Notification that some information will be passed on to local Faroese authorities</p> <p>SIRI is permitted to release certain information to the Greenlandic Self-Government or to the Greenlandic Police.</p>



Such information includes:

- the grounds for issuing you a residence permit
- any waivers to the conditions for your residence and work permit granted

The police will be informed if:

- Your residence and work permit is revoked or not extended.
- Your residence and work permit lapses at some point in the future.
- You are granted a permanent residence permit.

C. Notification that Danish authorities have registered information about you and your affairs

The information you supply or have supplied in connection with your application for a residence permit will be registered in SIRI's registers. The same holds true for any information you give in conjunction with an application to extend your residence permit in Greenland.

The information in SIRI's registers will be used to answer questions relating to your residence in Greenland. The Danish Immigration Service (record keeping), the police (record keeping and verification) and the Ministry of Immigration, Integration and Housing (processing of appeals) will have access to the information about you contained in SIRI's registers

Other authorities or organisations will receive information about you from SIRI's registers if the information is necessary to address questions about your residence in Greenland.

You are obliged to provide the information necessary for deciding whether you are eligible for a residence permit in Greenland

You are entitled to access information about yourself in SIRI's registers, and you are entitled to object to any information which you believe to be incorrect. Contact the Danish Agency for International Recruitment and Integration, Njalsgade 72A, PO box 2000, DK-2300 Copenhagen S, if we are to correct, delete or block information, which proves to be incorrect.

D. Verification of the information you submit

SIRI may seek to verify the accuracy of the information included in your application. This may happen while your application is being reviewed or after you have received your residence permit.

Verification may involve contacting other authorities.

Should authorities seek to verify your information, you may be asked to provide supplementary information.

4. Signature

By signing below, I confirm that the information I have given in this form is correct and that I have read and accepted the terms laid out in section A (If the applicant is under 15 years old, the custody holder or guardian must sign the application).

Date and place	Signature
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- Name in compliance with shown proof of identity
- The applicant has signed the personal data card with a black pen and the signature has been kept within the designated area

Enclosed:

- one passport photo affixed to the personal data card
- Declaration of lost residence card
- Previous issued residence card
- Other documentation



Appendix 1: Personal data card used for issuing residence cards

The personal data card is used to issue a residence card. It is important that it is completed according to the instructions below. Please submit the completed personal data card together with your application.

Instructions:

- State your personal ID.
- State your full name and date of birth. Please write in capital letters.
- Sign the personal data card with a **black pen**, keeping the signature **inside** the designated area.
- Affix a passport photo of yourself. Please be aware that this photo must fulfil the same requirements as a passport photo. A full list of passport photo requirements is available at politi.dk.

Personal data card

Personal ID

Name

Date of birth

Signature

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Please note: Sign with a **black pen**. The signature must be kept **inside** the designated area.

**The Danish Agency
for International
Recruitment and
Integration**
Njalsgade 72C
2300 Copenhagen S

Photo requirements:

1. Cut off any white frame
2. Photo size 35mm x 45mm
3. Head between 30-36mm from tip of chin to top of hair
4. You must be facing the camera squarely. The photo must be suitable for scanning.

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Personal ID:

Data card number: