



Application form

Application for pre-approval of Faroese employers to hire EU citizens

Uses

This form is to be used by Faroese employers requesting to be pre-approved to hire employees who are citizens of an EU member state.

As pre-approved employer you are permitted to hire employees who are citizens in an EU member state. However, such employees may not start working until the Danish Agency for International Recruitment and Integration has been notified.

Pre-approval is part of a special scheme for EU citizens applying for residence and work permit in the Faroe Islands. A permit will be granted when the unemployment in the Faroe Islands is below 3.5 percent. However, within the construction industry, residence and work permit is granted to individuals seeking employment as ordinary skilled-labour in a specific trade when unemployment is lower than 6 percent.

The scheme will be suspended if unemployment in the Faroe Islands exceeds 3.5 percent, or 6 percent in the construction industry, for three consecutive months.

Pre-approval is valid for one year from the date of approval. If you would like to retain your pre-approved status for longer than one year, you must apply for an extension.

Who is eligible for pre-approval?

To qualify for pre-approval, an employer must be:

- based in the Faroe Islands
- a party to a Faroese collective bargaining agreement
- registered with TAKS as liable to pay VAT according to the Faroese tax legislation.

As employer you may not be part of a legitimate labour market conflict.

Hiring as a pre-approved employer

As a pre-approved employer you are entitled to hire EU citizens for at least 30 hours of regular employment per week. The position must be covered by the collective bargaining agreement to which you are a party. The minimum salary must not be lower than the minimum wage received by members of a Faroese union holding a similar position.

You can also be pre-approved to employ specialists, researchers, educators and senior officials whose salary and employment terms are determined by an individual employment contract. You must apply for this separately in Section 4 below.

How to apply

1. Complete and sign this form following the instructions in the form
2. Include the necessary documents
3. Send the form to the Danish Agency for International Recruitment and Integration, Njalsgade 72C, DK-2300 Copenhagen S. You may also submit the form in person to the Faroese police (Landefogeden) or at the Danish Agency for International Recruitment and Integration's Citizen Centre.

Which documents are required?

Please submit the following together with your application:

- Documentation that you are party to a Faroese collective bargaining agreement (copy of the documentation of membership of an employers' association or copy of a valid agreement indicating you are a party to a collective bargaining agreement). The documentation must state which collective bargaining agreement has been signed
- Documentation that the company is based in the Faroe Islands
- Documentation that the company is registered with TAKS as liable to pay VAT according to the Faroese tax legislation.

When can the employee start work?

Before an employee can start work:

- you must have received your pre-approval as an employer
- you and the applicant must jointly notify the Danish Agency for International Recruitment and Integration about the specific employment

Use the form FO/AR8 to jointly notify the Danish Agency for International Recruitment and Integration.

If the employee starts work before the Agency for International Recruitment and Integration is notified, the individual will be working illegally and both you as employer and the employee risk fine or imprisonment.

For more information

More information about the rules governing Faroese residence and work permits is available at newtodenmark.dk, where you can also find information about processing times. If you have questions when filling out the forms, you can also contact the Danish Agency for International Recruitment and Integration. See contact information at the bottom of this page.



For official use only

Date received

Received by (stamp and name)

FO/AR7_en_270618

1. Information about the employer (company)

PLEASE COMPLETE IN CAPITAL LETTERS

Employer/Company name

Employer's V-number:

Employer's address (street and number)

Postcode and city

Municipality where the work is located

Contact

Telephone number

Email address

2. Information about the company's activities

What industry is the company involved in?

(Tick one box only)

Car sales, service and petrol stations

Construction

Retail trade and repair services excluding vehicles

Energy and water supply

Wholesale excluding vehicles

Financing and insurance

Fisheries

Associations, culture and refurbishment

Business services

Food, drinks and tobacco

Hotels and restaurants

Iron and metal

Chemicals and plastics

Agriculture, gardening and forestry

Furniture and other industries

Public administration

Postal services and telecommunications

Mining and quarrying

Social services

Stone, clay and glass

Healthcare sector

Textile and leather

Transport

Wood, paper and graphics

Rental and real estate

Education



3. Information about the terms of the collective bargaining agreement

PLEASE COMPLETE IN CAPITAL LETTERS

Is the employer/company party to a collective bargaining agreement? Yes No

If **yes**, please indicate which collective bargaining agreement(s) the employer/company is a party to through the membership of one or more employers' associations?

Is the employer/company a member of an employers' association? Yes No

If **yes**, state which association(s)? Please include documentation.

4. Pre-approval for employment of specialists, researchers, educators and senior officials

PLEASE COMPLETE IN CAPITAL LETTERS

Pre-approval for employment of specialists etc

If an employer meets the standard requirements for pre-approval (see "Who is eligible for pre-approval?", above), the company can also be granted pre-approval to hire specialists, researchers, educators, and senior officials whose salary and employment terms are determined by an individual employment contract.

Note: Pre-approval applies only to employment contracts for positions in the fields indicated below by the employer.

Specialists

'Specialist' is understood to mean: an employee with a specialist function, but who is not part of the top management. This includes engineers, architects, economists, lawyers, doctors, veterinarians, dentists, physiotherapists, nurses, journalists, technical advisers and legal advisers.

Researchers

'Researcher' is understood to mean: an employee who,

when employed at a university, institution of higher education or private company, conducts research. This includes: professors, visiting professors, associate professors, fellows, PhD researchers, heads of research, research staff, research assistants, researchers and scientists.

Educators

'Educator' is understood to mean: an employee who, when employed at a university or institute of higher education, teaches other individuals. This includes: professors, visiting professors, senior associate professors, associate professors, fellows, PhD students and teaching assistants.

Senior officials

'Senior official' is understood to mean: directors, managers and senior technical or administrative directors, sales managers, procurement managers, import managers, marketing managers, HR managers, senior engineers, chief engineers and senior architects.

Does the employer/company wish to apply for pre-approval to employ specialists, researchers, educators or senior officials? Yes No

If **yes**, please provide the following information:

Work function(s)

Job category (or categories)

5. Declarations

A. Sworn declaration of correctness

I solemnly swear that the information I have given in this application is correct and complete.

If the information is found to be false or incomplete, I am subject to the following penalties:

- Fine or imprisonment of up to four months (Section 162 of the Danish Criminal Code, cf. Consolidation Act no. 215 of 24 June 1939 most recently amended by the Faroese Parliamentary Act no. 36 of 6 May 2012)
- I can be required to repay the expenses incurred by the Danish and Faroese authorities as a consequence of the false or incomplete information (Section 40 of Ordinance no. 182 of 22 March 2001, regarding the application of the Aliens Act in the Faroe Islands)

B. Declaration of consent to allow the authorities to gather necessary information

I consent to allowing the Danish and Faroese immigration authorities to obtain and release information about my



private affairs for the purpose of enabling them to process my application (Sections 28-29 of Ordinance no. 1144 of 22 December 1993, regarding the application of the Public Administration Act in the Faroe Islands, as altered by Ordinance no. 119 of 2 March 1999). Information can be obtained from or released to other Danish and foreign public authorities, including the police authorities.

This includes e.g. information about:

- Terms of the collective bargaining agreement
- Membership of an employers' association
- Documents I have submitted with my application, including information about the authenticity of the documents

C. Information about possible penalties for the employer if the employee is working illegally

If a foreign employee works illegally in the Faroe Islands (i.e. without the necessary permit, or not according to the terms of the permit) employers can be fined or imprisoned for up to a year (Section 59 of Ordinance no. 182 of 22 March 2001, regarding the application of the Aliens Act in the Faroe Islands).

D. Notification that Danish authorities have registered information about you and your affairs

The information you submit or have submitted in connection with your application will be recorded in the registers of the Danish immigration authorities.

You are entitled to access information about yourself in the registers of the Danish immigration authorities (Act no. 294 of 8 June 1978, regarding Registers of Public Authorities). Enquiries should be directed to the Danish Agency for International Recruitment and Integration, Njalsgade 72C, DK-2300 Copenhagen S.

E. Notification regarding possible verification of the information you have supplied

The Danish Agency for International Recruitment and Integration may seek to verify the accuracy of the information you submit or have submitted in this application. This may happen while the application is being processed or after, if you are granted a permit.

The verification may include contacting other authorities.

You may be asked to supply additional information as part of the verification process.

6. Signature – Employer

By signing below, I confirm that I have read, understood and accepted the terms laid out in Sections 5A-B and that I have read and understood the terms laid out in Sections 5C-E.

Date and place

Signature



Did you remember everything?

If your application is correctly filled out and contains the required documents, The Danish Agency for International Recruitment and Integration can process your application faster.

It is therefore important that you make certain that you have completed the form correctly and included the necessary documents, before submitting your application.

We recommend that you use the checklist below before submitting your application.

Checklist

Before submitting your application, please make sure you have included the following:

- Documentation, in the form of proof of your membership of an employers' association, that you are party to a valid Faroese collective bargaining agreement
- Documentation that your company is based in the Faroe Islands
- Documentation that your company is registered with TAKS as liable to pay VAT according to the Faroese tax legislation.

It is also important that you have

- Answered all questions
- Signed and date the application in Section 6.

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Comments and forwarding endorsements

Enclosed:

- Documentation that the employer is a party to a valid Faroese collective bargaining agreement
- Documentation that the company is based in the Faroe Islands
- Documentation that the company is registered with TAKS as liable to pay VAT according to the Faroese tax legislation.
- Other

Comments

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