



Application form

OD1B_en_03122024

Application for an EU residence document as a family member to an EU/EEA/Swiss citizen

What can you use this form for?

You can use this form to apply for an EU residence document in Denmark as a family member to an EU citizen under the executive order on EU-residence. The residence document affirms the right to reside in Denmark and may also enable you to obtain a Danish CPR number from the municipality in which you live.

Who can use this form?

You can use this form if you are a family member to an EU citizen who has already been granted an EU residence document in Denmark or is applying for it at the same time as you.

You must complete one application form for each family member who is applying under EU regulations.

You can also use this form if you previously have had right to reside in Denmark as a family member under EU regulations and now wish to apply for an extension of your right to residence.

If you wish to apply for permanent residence under EU regulations, please use the form OD1/C.

How to apply

To submit the application you can print and complete the form and take it with you when you appear in person at the Danish Agency for International Recruitment and Integration (SIRI). Alternatively, you can complete the form on screen, save it digitally and send it to us through our contact form on newtodenmark.dk/SIRI-contactform.

Regardless of whether you apply by handing in this application form in person or by sending it digitally to us through our contact form, your application is only regarded as submitted when you appear in person at SIRI. You can read more about where to find our branch offices and how you can book an appointment on newtodenmark.dk/contact-SIRI.

Biometric features (digital facial image and fingerprints) required on residence cards for third-country nationals

Third-country nationals, which means applicants who are not citizens of another EU or EEA country or Switzerland, must appear in person to have their biometric features (digital facial image and fingerprints) and signature recorded for their residence card.

Accompanying child

Children under the age of 18 who are to live with the custody holder in Denmark are not normally required to hold a residence card. A child can, however, request to be issued a residence card. If the child requests a residence card, the child's biometric features (digital facial image and fingerprints) must be recorded in connection with the application being submitted. If the child is under 6, only facial image is required.

Children who are *not* to live with the custody holder in Denmark, but are instead to live with a foster parent or close relative, are required to hold a residence card. The child must appear in person to have his/her biometric features recorded.

EU citizens

As an EU citizen, you do not have to record biometric features and you will not be issued a residence card.

Read more about biometric residence cards on newtodenmark.dk/residencecard

Does it cost anything to submit an application?

It does not cost any fee to submit an application under EU regulations.

For more information

More information about the regulations for EU residence is available on newtodenmark.dk/eu-residence. If you have any questions you can always contact SIRI. You will find our contact information on newtodenmark.dk/contact-SIRI.

**For official use only**

Date received

Received by (name)

Authority (stamp)

Personal ID

1. Extension

Do you wish to apply for an extension of your EU residence document with this application?

☐ Yes ☐ No**2. About you, who is a family member to an EU citizen PLEASE COMPLETE IN CAPITAL LETTERS**

Surname

Former surname (if applicable)

Given name(s)

Nationality

Former nationality (if applicable)

Date of birth (day, month, year)

Danish CPR number (if applicable)

Danish personal ID (if applicable)

Country of birth

Place of birth (city)

Current civil status

☐ Unmarried/single ☐ Cohabiting ☐ Married ☐ Registered partner
☐ Divorced/Widow(er)/Dissolved registered partnership

Gender

☐ Male ☐ Female

Do you have children?

☐ Yes ☐ No

If yes, please complete section 3.

Telephone number

Email

What languages do you speak?

Entry date in Denmark

Your address in Denmark (street, number, floor and side)

Post code and city

Is your name on the door/post box?

☐ Yes ☐ NoIf **no**, please state the name on the door/post box
C/O

SIRI cannot send you post nor residence cards, if we do not know which name is on your post box.

Last address abroad before entering Denmark (street,
number, floor and side)

Post code, city and country



3. About your children (incl. children residing in your home country)

PLEASE COMPLETE IN CAPITAL LETTERS

Full name	Date of birth	Nationality	Is the child both your and the sponsor's child?	Is the child in Denmark?
			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

4. About your passport

PLEASE COMPLETE IN CAPITAL LETTERS

<input type="checkbox"/> Passport or <input type="checkbox"/> National ID card (only EU citizens)	
Passport/ID card number	In which country was the passport/ID card issued?
Date of issue	Date of expiry

5. About your family member, who is an EU citizen (the sponsor)

PLEASE COMPLETE IN CAPITAL LETTERS

Given name	Surname
Date of birth (day, month, year)	Nationality
Danish CPR number (if applicable)	Danish Personal ID
Telephone number	Email

Which is your family member's (the sponsor's) grounds for residence?

<input type="checkbox"/> Worker	<input type="checkbox"/> Student
<input type="checkbox"/> Self-employed person	<input type="checkbox"/> Posted service provider
<input type="checkbox"/> Person with sufficient funds	<input type="checkbox"/> Permanent residence

6. Your relation to your family member (the sponsor)

PLEASE CHOOSE ONLY ONE OPTION and COMPLETE IN CAPITAL LETTERS

☐ **Spouse**

(If you are a third-country national, you must complete section 7 regarding marriage/registered partnership)

Date of marriage (day, month, year)

Country of marriage

Were both you and your spouse present at the marriage? ☐ Yes ☐ No☐ **Registered partner**

(If you are a third-country national, you must complete section 7 regarding marriage/registered partnership)

You can have the right to reside in Denmark as a registered partner, if the registered partnership is equivalent to a marriage according to Danish law.

If the registered partnership does not have the same legal effects as a marriage, we can assess whether you can obtain a residence document as a cohabiting partner instead.

Date of registration (day, month, year)

Country of registration

Were both you and your partner present at the registration? ☐ Yes ☐ No☐ **Cohabiting partner**

In which periods have you lived together with the sponsor?

Country and city

From

to

Country and city

From

to

Country and city

From

to

Is there any periods in which you have not lived together? ☐ Yes ☐ No

From

to

Reason

From

to

Reason

From

to

Reason

☐ **Child under the age of 21**Who of your parents resides in Denmark? ☐ Father ☐ Mother

State nationality:

☐ **Child over the age of 21**

You can go directly to section 8

☐ **Parent**

You can go directly to section 8

☐ **In other family relation to the sponsor**

You can go directly to section 8

State relation:

7. About your marriage/registered partnership

PLEASE COMPLETE IN CAPITAL LETTERS

You only need to complete this section if you are married or in a registered partnership. If you are not, please go directly to section 8.

If you are an EU citizen applying as a family member to another EU citizen, you do not need to complete this section.

The Danish immigration authorities need to verify, among other things, the following:

- Whether your marriage is valid according to Danish law (for example in some countries, contrary to Denmark, a marriage is valid even though both the spouses were not present at the marriage)
- Whether the marriage was a marriage of convenience contracted with the purpose of obtaining a residence document for the applicant

Below we will ask some questions to clarify this. We ask these questions in all cases. We only ask the questions that are relevant to the processing of a family member's case.

Where, when and how did you meet your spouse/partner the first time?

Was it yourselves who decided that you should get married/registered? ☐ Yes ☐ No

If **no**, who decided?

When was the decision taken?

If you have lived together before you got married/registered, please state where and in which periods

If you have not lived together before you got married/registered, please state how and how often you and your spouse/partner have kept in contact and visited each other

Did you plan the marriage/registration yourselves? ☐ Yes ☐ No

If **no**, who planned your marriage/registration?

Is the marriage/registration registered? ☐ Yes ☐ No

Were there witnesses? ☐ Yes ☐ No

How many were present at the wedding/registration?

If you have lived together after you got married/registered, please state where and in which periods

Country and city	From	to
Country and city	From	to
Country and city	From	to
Country and city	From	to

If you have not lived together after you got married/registered, please state how and how often you and your spouse/partner have kept in contact and visited each other

Do you have children together or from a previous relationship? ☐ Yes ☐ No

In case of pregnancy, please attach a copy of the medical record or other documentation.

Which language do you speak together?

In case you are invited to a meeting at SIRI, please inform us on whether an interpreter is needed:

- Which language for you?
- Which language for your family member (the sponsor)?

Have you had a residence permit in another EU country? ☐ Yes ☐ No
If **yes**, please attach a copy of your residence card (both front and back).

Have you entered Denmark together? ☐ Yes ☐ No

If **no**, when did your family member (the sponsor) enter Denmark?

8. About you, who is a child over the age of 21, parent or other family member

PLEASE COMPLETE IN CAPITAL LETTERS

You only need to complete this section if you are a child over the age of 21, a parent or in other ways family related to the sponsor.

The Danish immigration authorities need to verify, among other things, the following:

- Whether you have been financially supported by your family member (the sponsor) or the sponsor's spouse/partner prior to entering Denmark
- Whether you have been part of your family member's (the sponsor's) household prior to entering Denmark
- Whether it is absolutely necessary for your family member (the sponsor) to care for you due to serious health related reasons

Please answer the below questions. We ask these questions in all cases. We only ask the questions that are relevant to the processing of a family member's case.

Have you had income of your own? ☐ Yes ☐ No

If **yes**, how have you supported yourself financially in your home country or in the country from which you have entered Denmark?

Have you received salary, pension or other benefits?

☐ Yes ☐ No

If **yes**, please state which benefits and for which amount. You must attach documentation, e.g. in the form of a bank statement.

Have you been financially supported by your family member (the sponsor) or the sponsor's spouse prior to entering Denmark?

☐ Yes ☐ No

If **yes**, attach documentation of the sponsor's financial support, e.g. in the form of bank statement, transfers or alike.

Have you been supported financially by other persons prior to entering Denmark?

☐ Yes ☐ No

If **yes**, state by whom and your relation to the person.

Have you lived with others prior to entering Denmark?

☐ Yes ☐ No

If **yes**, state with whom.

Have you had the same address as your family member (the sponsor) prior to entering Denmark?

☐ Yes ☐ No

If **yes**, in which period, and has the family member (the sponsor) also lived at this address?

Please attach documentation (see the checklist for examples)

Do you have any health related issues that makes it necessary for your family member (the sponsor) to care for you?

☐ Yes ☐ No

If **yes**, please attach documentation, e.g. medical certificate.

9. Comments

PLEASE COMPLETE IN CAPITAL LETTERS

10. Declarations and information

A. Sworn declaration that I have given correct information

I solemnly swear that the information I have given in this application is correct. If the information is found to be false, I am subject to the following penalties:

- My EU residence document can be revoked
- Fine or imprisonment of up to two years
- I can be required by law to repay the expenses incurred by the Danish state as a consequence of the false information

B. Information about the duty to provide necessary information

It is your duty to provide the information necessary to determine whether you can obtain an EU residence document. If you do not provide this information, it may mean that you will not be issued an EU residence document.

C. Information on how we process your personal data

SIRI is obliged to inform you how we process your data and to inform you of your rights in regard to how we process your data.

Data controller

SIRI is the data controller and responsible for processing the personal data given in this application form and the data provided about you during the processing of the case. You can contact the agency through our contact form on newtodenmark.dk/SIRI-contactform.

Data protection officer

You can contact our data protection officer by using our contact form at newtodenmark.dk/SIRI-contactform. You can read more about SIRI as data controller and about SIRI's data protection officer on newtodenmark.dk/personaldata.

Purpose and legal basis

The personal data you provide to SIRI is collected and used:

- to process your application for an EU residence document in Denmark
- in any later application for an extension of your right to reside, permanent residence or a new EU residence document in Denmark
- for verification and spot checks of the conditions for your EU residence document in Denmark

The legal basis for processing your personal data is:

- Executive order on EU residence
- The Danish Aliens Act, in particular chapter 1 on the entry and residence of aliens in Denmark.
- The General Data Protection Regulation (GDPR), article 6.1 (c) (relating to the processing of data in order to comply with the legal obligation to which the controller is subject) and 6.1 (e) (relating to the exercise of official authority vested in SIRI by the Aliens Act).
- The General Data Protection Regulation (GDPR), article 9.2 (f) (relating to the necessity of processing in order to establish, exercise or defend legal claims).
- The Danish Data Protection Act section 8 (relating to the official authority only being allowed to process information about criminal offences if it is necessary for tasks of that official authority).

The information you give or have given in connection with your application will be registered in the registers of Danish immigration authorities. The same holds true for any information you later give in connection with an application for permanent residence, extension of your EU residence, a new EU residence document in Denmark or in connection with a possible verification and spot check.

Some data, including biometric data, will be registered in the Schengen Information System (SIS) under certain circumstances. This applies if you have been given a time limit for departure in relation to your application or your residence in Denmark. It also applies if you have been banned from the Schengen area.

We process the following categories of data about you:

- General personal data, such as: information about your name, civil registration number (CPR-number), citizenship, occupation, educational background, marital status, financial information and whether you have committed any legally punishable offences.
- Sensitive personal data, such as health information

We can disclose your data to the following recipients

SIRI may disclose information to your reference (family member) municipal authorities, the police, the Danish Security and Intelligence Service and the Danish Defence Intelligence Service, the public prosecutor, the Immigration Appeals Board, the Refugee Appeals Board, the Ministry of Immigration and Integration, the Danish immigration Service, the Danish Return Agency, the Danish Agency for Labour Market and Recruitment (STAR), the Ministry of Foreign Affairs of Denmark, The Danish Parliament and the Agency of Family Law.

In isolated cases, SIRI also passes on your data to other public authorities, private sector organizations and foreign organizations and authorities when it is necessary to exercise our official authority.

Personal data will be shared with the relevant authorities in the other Schengen states, when SIRI is legally obliged to do so. These authorities will have access to the information registered in SIS by SIRI when it is relevant to their case processing.

Furthermore, data from SIRI's registers and the CPR register are shared with other relevant authorities or organisations via the Aliens Information Portal (Udlændingeinformationsportalen) if they need the data in order to process aspects of your stay in Denmark

SIRI shares data when it is necessary in order to exercise our official authority, including when we are legally obliged to share information

Particularly for third-country nationals

If you lose your grounds for EU residence, we will inform any current or former employers that you are no longer entitled to work. This will happen, if we give you a refusal to an application for an EU residence document or for an extension of your EU residence document. This will also happen, if your EU residence document is revoked or if we find that your right to residence under the Executive Order on EU residence has expired or lapsed. The information will be given to employers who have reported wages paid to you within the last 3 months to the income register.

What is the origin of the data we process about you?

The personal data that SIRI processes about you have been provided by you in this application form. We will also process data you may submit to your case later.

In addition, we will process data obtained from:

- any previous applications submitted to SIRI by you
- searches in databases, such as: the Civil Registration System (CPR), the Central Business Register (CVR), the Income Register (eIncome), the Building and Dwelling Register (BBR) and the Schengen Information System (SIS)
- other authorities, such as: municipal authorities, the Danish Immigration Service, the Immigration Appeals Board and the Refugee Appeals Board
- third-party or reference, such as family members, employers or educational institutions
- any person applying for EU residence based on your grounds for EU residence in Denmark, and this person's previous cases with SIRI
- any person on the basis of whom you are applying for an EU residence document and this person's previous cases with SIRI

Storage of data

SIRI will store your personal data for as long as it is necessary in order to be able to carry out our tasks in relation to establishing or defending a legal claim to residence.

Data submitted as part of an immigration related matter can be stored for use by the immigration authorities at a later date. This means that the data can enter into the decision making process regarding future applications for extension, when revoking an EU residence document, for verification and spot checks, when deciding whether a right to reside has lapsed, in relation to applications for permanent residency and for naturalization and in cases concerning any family members.

In practice, this means that SIRI will store your data for the period of your 'lifecycle' – i.e. your entire life. Basic data regarding your stay in Denmark, e.g. when and why you have been granted an EU residence document and information on other decisions made by SIRI regarding your residence in Denmark will not be erased.

Personal data registered in the Schengen Information System (SIS) in relation to a deadline for departure are normally stored in SIS until your exit from the Schengen area is registered. If the data are registered in relation to an entry ban to the Schengen area, these data will, as a rule, be stored until the entry ban has expired.

Finally, it must be mentioned that data will be transferred to the Danish National Archives in accordance with the Danish Archives Act.

Your rights

Under the GDPR you have a number of rights in relation to our processing of data about you:

The right to know what kind of data we process about you

You have the right to ask what kind of data we are processing about you and be granted access to these data. If you request access to your data, your application will be processed in accordance with the GDPR's regulations governing right of access. If there are other regulations which provide you with greater access than the GDPR affords, your request for access will be processed in accordance with these regulations as well. These additional regulations may include those contained in the Public Administration Act that governs freedom of information requests.

The right to rectification (data correction) and the right to have your data erased

You have the right to request that corrections be made to personal data about you that you find inaccurate. In specific situations, you also have the right to have your data erased. As a rule, information can only be erased, if it is not necessary for processing your case as SIRI is obliged to record and register information in accordance with the Public Administration Act.

The right to restriction of processing

In some situations, you have the right to restrict the processing of your personal data. Where processing has been restricted, SIRI may thereafter, with the exception of storage, only process your data with your consent unless the purpose of the processing is to establish or defend a legal claim, to protect another person or for reasons of important public interest.

The right to object

In some situations, you have the right to object to otherwise legal processing of your personal data. This means that you can request that your data is erased, corrected or restricted.

You can read more about your rights in the Danish Data Protection Agency's guidelines about GDPR at www.datatilsynet.dk. If you would like make use of your rights under the GDPR, contact SIRI.

Complaints to the Data Protection Agency

You have the right to submit a complaint to the Data Protection Agency if you are dissatisfied with the way we process your personal data. Contact information for the Data Protection Agency is available at www.datatilsynet.dk.

D. Verification and spot-checks

Your case may be selected for a spot-check. The spot-check aims to verify the following:

- The accuracy of the information you have given.
- Whether you meet the conditions for an EU residence document.

Verification may involve the following:

- Checking public registers, such as the Civil Registration System (CPR)
- Contacting other authorities, such as municipalities
- Contacting third parties, such as employers or places of study
- Turning up in person at your residence, place of study or workplace

You may be asked to supply additional information as part of the verification and spot-check process.

11. Consent for SIRI to exchange information in the case with my sponsor (family member)

SIRI can share information about you with your sponsor (e.g. in order to enable SIRI to verify the accuracy of the information you have provided in the application, or in order to check whether you continue to meet the conditions of your permit) without your consent when necessary in order to process your application or as part of later spot-checks. See section C "Information on how we process your data" above

However, it will sometimes ease the processing of your case if SIRI, to a greater extent, can share information about your personal circumstances with your sponsor (e.g. if we cannot get in touch with you). If you would like SIRI to be able to share information with your sponsor, you must give your consent below.

If you do not wish to give your consent to let SIRI share information in these situations, we will instead get the information from you (the applicant) and abstain from sharing information with your sponsor. This may result in a longer processing time for your application.

You can, at any point in time, withdraw your consent. If you wish to withdraw your consent, you must inform us. Please find our contact information at newtodenmark.dk/contact-siri.

☐ I hereby consent to let the Danish Agency for International Recruitment and Integration (SIRI) share information about me with my sponsor (family member) to this greater extent in order to ease the processing of this application.

12.1. Signature

By signing below, I confirm that I have read, understood and accepted the terms laid out in section 10

I also confirm that I have made a decision regarding whether or not to consent to share information with my sponsor.

I also understand that the information I have provided or will provide will be recorded in SIRI's registers.

Date and place

Signature

12.2. Signature on behalf of a child under the age of 18

The signature must be of the parent or custody holder.

Relation to the child

I have completed the application form on behalf of the applicant (the child) and, by signing below, I confirm that I have read, understood and accepted the terms laid out in section 10

Date and place

Signature

Information on in-person appointment

Regardless of whether you apply by handing in this application form in person or by sending it digitally to us through our contact form, your application is only regarded as submitted when you appear in person at the Danish Agency for International Recruitment and Integration (SIRI). You can read more about where to find our branch offices and how you can book an appointment at newtodenmark.dk/contact-siri.

It is a good idea that both you and your family member (the sponsor) visit SIRI. Your family member must bring his/her **original passport** or **national ID card**.

On the next page, you can find a checklist of the documents that you must attach to the application.

We kindly ask you **not** to staple the documentation and to attach it in the order described below.

It must be clear whom the submitted documentation is related to

This can be the case if, for example, your name, person number or similar is stated in the document. Documents not bearing names etc. cannot be taken into consideration when assessing the case.

Remember that documentation in other languages than Danish, Norwegian, Swedish or English must be translated into Danish or English by a professional translator.

Documentation checklist

Case number (if applicable):

- ☐ Application form signed and dated
- ☐ If you are a **third-country national**, copy of your passport (all pages incl. empty pages, front and back cover)
- ☐ If you are an **EU citizen**, copy of your passport (all pages incl. empty pages, front and back cover) or National ID card
- ☐ Copy of your family member's passport (all pages incl. empty pages, front and back cover) or National ID card
- ☐ **Documentation of your family member's current grounds for residence**, e.g.
 - ☐ Worker
 - ☐ [Declaration by the employer](#) or employment contract
 - ☐ Self-employed person
 - ☐ Documentation of registration in the Central Business Register (CVR)
 - ☐ Bank statements from the company's bank account
 - ☐ Receipts for paid VAT
 - ☐ Company's agreements/contracts or invoices from the last three months
 - ☐ Person with sufficient funds
 - ☐ Bank statement (bearing date, bank's name and information on account holder)
 - ☐ [Declaration of financial support signed](#)
 - ☐ Student
 - ☐ [Declaration of study activity](#) and
 - ☐ [Declaration of self-support](#)

The above-mentioned documentation of the sponsor's grounds for residence must be issued or verified **less than 30 days** before SIRI receives it.

Documentation that you are family related to the sponsor

- ☐ Marriage certificate or documentation of cohabitation (see below)
- ☐ Birth certificate

Cohabiting and registered partners must also attach:

- ☐ [Declaration of financial support in case of cohabitation](#)
- ☐ Documentation that you have lived together in a stable longstanding relationship at a joint address for approx. 18 to 24 months up until the time of applying, e.g.
 - ☐ Birth certificates of your children
 - ☐ Shared loan
 - ☐ Shared proof of residence or rental agreements
 - ☐ Shared bank account
 - ☐ Shared bills from utility companies and insurances
 - ☐ Official letters/documents sent to you both at your shared address during that period of time

If you have been cohabiting at several different addresses within the last 18-24 months, you should send documentation for each address

Children over the age of 21, parents or other family members must also attach:

- ☐ Documentation of self-support, e.g.
 - ☐ Bank statement
 - ☐ Transfers
- ☐ Documentation of shared address, e.g.
 - ☐ Certificate of residence from civil registration system or alike
 - ☐ Official letters/documents sent to you both at your shared address during that period of time
- ☐ Documentation of health related conditions, e.g. medical record