



Application for family reunification with other family members

Uses

Use this application packet if you would like to apply for family reunification with a person who lives in Denmark who is **neither** your spouse / registered partner / cohabiting partner **nor** your parent.

Normally, applicants for family reunification in Denmark are only granted residence permits if they are:

- A spouse / registered partner / cohabiting partner or
- A child under the age of 15

Under Danish law, family members who are **not** a spouse / registered partner / cohabiting partner or child under the age of 15 can only be granted family reunification in the case of extenuating circumstances. Please note that an application for family reunification made by a person other than those mentioned above will normally be turned down. Please note: Spouses / registered partners / cohabiting partners should use application packet FA1, and children under the age of 18 should use application packet FA2.

Contents

This application packet contains two forms:

- Form 1 - Application for family reunification in Denmark
- Form 2 - Information form for applicant's family member in Denmark

How to use the forms

Both Form 1 and 2 are to be used when applying for family reunification.

Form 1 is to be used by the person who **does not** currently have the right to reside in Denmark as family reunified (the applicant). He / she should:

- Fill out Form 1
- Attach the required documents
- Submit the application to a Danish diplomatic mission (embassy or consulate general) in his/her country of residence. If the applicant is a legal resident of Denmark, the application may normally be submitted in Denmark. If the application can be submitted in Denmark, this can be done at the Service Centre of the Immigration Service. If the applicant lives outside the Greater Copenhagen area, he/she can also submit the application at the local police station. On newtodenmark.dk you can find more information about who can submit an application in Denmark.

Form 2 is to be used by the person who already **has** the right to reside in Denmark. He / she should:

- Fill out Form 2
- Attach the required documents
- Submit Form 2 to the Danish Immigration Service. If both spouses reside in Denmark, both forms should be submitted together

The specific instructions and the required documents are given on the first page of each form. There is a checklist at the back of the forms that can be used to keep track of whether they have been filled out correctly and whether all the required information has been included.

Can the application be submitted in Denmark?

If you are currently in Denmark legally, the application can normally be submitted in Denmark. You are in Denmark legally if you:

- have a valid visa (please note: If your family member in Denmark was required to post an economic guarantee, the money will be forfeited if you apply in Denmark),
- are exempt from visa requirements or
- already hold a Danish residence permit.

Does it cost anything to submit an application?

Yes, you will normally need to pay a fee in order to get your application processed by the Immigration Service. You can read more about the fees on page 3 of Form 1, or on www.newtodenmark.dk/fee where you can also see the current fees.

Your application can be refused if it lacks the necessary information or documents

The Immigration Service may refuse your application if it does not include the necessary information or documents. Please remember to **use the checklist at the end of both forms** before submitting this application.

Can an applicant work while the application is being processed?

No. Applicants may not work in Denmark while the Immigration Service processes applications for residence permit.

Family reunification with other family members under EU regulations

If other family members are applying for family reunification with a Danish citizen under EU regulations, you must use the application packet EU/SG1.

For more information

More information about the rules governing family reunification is available at www.newtodenmark.dk, where you can also find information about processing times, etc. If you have questions when filling out the forms, you can also contact the Immigration Service in writing, by telephone or in person. (See contact information below.)

To expedite the application process

Applications can be processed using the 'self-service' procedure and be processed faster if:

- Forms 1 and 2 are correctly filled out and include all required documentation,
- the application seems to meet the standard requirements for family reunification, and
- Form 2 is submitted no more than 14 days after Form 1 has been submitted to a Danish diplomatic mission (embassy or consulate general), or – in the case of applications submitted in Denmark – if Form 2 is submitted together with Form 1.

If Form 1 is submitted abroad, we recommend that the family member in Denmark obtains all required information, before the applicant submits the application (Form 1). Doing so ensures that Form 2 can be submitted no more than 14 days after Form 1.

For official use only PLEASE REMEMBER TO COMPLETE 'FOR OFFICIAL USE ONLY' ON THE LAST PAGE OF FORM 1

Date received	Received by (name)	Authority (stamp)	Alien Identification number (Udl.nr.)/Personal ID
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SG1a_en_010112

FORM 1 (SG1a)**Application for family reunification in Denmark****How to apply**

When applying for family reunification, the applicant and the person who already has the right to reside in Denmark each needs to fill out a different form.

Below are instructions for the applicant, i.e. the person who **does not** already have the right to reside in Denmark as a family reunified person.

You (the applicant) need to:

1. Fill out and sign this form (Form 1), following the instructions given.
2. Attach the required documents
3. Submit the application to a Danish diplomatic mission (embassy or consulate general) in your country of residence. If you are a legal resident of Denmark, the application may normally be submitted in Denmark. If the application can be submitted in Denmark, this can be done at the Service Centre of the Immigration Service. If you live outside the Greater Copenhagen area, you can also submit the application at the local police station. On newtodenmark.dk you can find more information about who can submit an application in Denmark.

Which documents should you include?

Please submit the following documents with Form 1:

- Documentation of paid fee
- A copy of your passport (all pages, including the cover) or a copy of your ID card (EU citizens only)
- Three passport photos. Please affix one photo to the personal data card in Appendix 1

Do you need to bring other documents with you when you submit your application?

Yes, you must bring your original passport or ID card (EU citizens only) to enable the authorities to identify you.

To expedite the application process

Your application can be processed using the 'self-service' procedure and be processed faster if:

- you and your family member fill out Forms 1 and 2 correctly and include the required documentation,
- the application seems to meet the standard requirements for family reunification, and
- form 2 is submitted no more than 14 days after Form 1 has been submitted, if you are applying from abroad. If you are applying from Denmark, both forms should be submitted together.

Your application can be refused if it lacks the necessary information or documents

The Immigration Service may refuse your application if it does not include the necessary information or documents. Please remember to **use the checklist at the end of both forms** before submitting this application.

For more information

More information about the rules governing family reunification is available at www.newtodenmark.dk, where you can also find information about processing times, etc. If you have questions when filling out the forms, you can also contact the Immigration Service in writing, by telephone or in person. (See contact information below.)

0. Information about fees

From 1 January 2011 onwards, you will normally need to pay a fee if you submit an application for a residence permit, for an extension of a residence permit, or for a permanent residence permit in Denmark. The size of the fee depends on which type of application you submit. You can find the current fees on www.newtodenmark.dk/fee.

All persons who submit an application for family reunification must do the following in the order below:

1. Create a case order ID. **Please note:** You must state the case order ID in the field below.
2. Pay the fee. **Please note:** Certain groups of applicants may be exempt from paying the fee. These groups must still create a case order ID.
3. Submit the application.

The fee covers the processing of your case. This means that the fee will not be refunded if your application is turned down. Furthermore, the fee will not be refunded if, during the processing of your case, you choose to withdraw your application. If you have not paid the fee your application will be rejected, which means that it will not be processed. If your application is rejected for any other reason, the fee will be refunded minus an administration fee.

How do I create a case order ID?

Anyone can create a case order ID on www.newtodenmark.dk/fee. You must clearly state the case order ID in the field below and when paying the fee (if applicable).

How do I pay the fee?

You can pay the fee in several ways, such as from a Danish internet bank, in the bank or at the post office. On www.newtodenmark.dk/fee you can choose how you wish to pay, and you can see which information is required when paying the fee. Please note: The fee must be paid no later than at the same time the application is submitted. In

most cases, this means that the fee will need to be paid **before** the application is submitted. Only a few Danish diplomatic missions will allow you to pay the fee when you submit your application. You **cannot** pay the fee directly to the Service Centre of the Immigration Service or to the Danish police.

Please include documentation that you have paid the fee, such as a receipt from a Danish internet bank or a receipt from a bank or post office.

Who is exempt from paying the fee?

There may be special cases where you (the applicant) can submit an application for family reunification without paying the fee. This may be the case if your sponsor in Denmark has refugee status and is not able to reside with you in your home country, or if your sponsor is seriously ill or has a serious handicap. You may also be exempt from paying the fee if your sponsor has custody of or visiting rights to a child from a previous relationship, living in Denmark, and your sponsor sees the child on a regular basis. Furthermore, you may be exempt from paying the fee if your sponsor is a Turkish citizen who is economically active as an employee, self-employed person or service provider. On www.newtodenmark.dk/fee you can read more about who is exempt from paying the fee.

If you believe you are exempt from paying the fee, please tick the box "Applicant is exempt from paying the fee". If you do this you do not need to fill in the information required for refunding the fee. When you create a case order ID, please state that you are exempt from paying the fee. Please note: if the immigration authorities decide that you are in fact not exempt from paying the fee, your application will be rejected, which means that it will not be processed. However, if you have paid the fee and the immigration authorities decide that you are in fact exempt from paying the fee, the fee will be refunded.

0.1 Case order ID

Please state your **case order ID**. The case order ID you state below must be identical to the case order ID stated when paying the fee. Please include documentation that you have paid the fee. If you believe that you are exempt from paying the fee, please enter your case order ID and tick the box next to 'The applicant is exempt from paying the fee'.

Case order ID

The applicant is exempt from paying the fee

0.2 Information required for refunding the fee (in case the fee is to be refunded)

Please give the information required for refunding the fee. The fee can be refunded by transfer to a Danish NEM account ('NEM-konto'), a Danish bank account, a foreign bank account, or in cash at a Danish diplomatic mission. Diplomatic missions can only repay fees in cash if the fee was originally paid there. Please state the name of the person to whom the refund should be paid (account holder/recipient), how you wish to receive the money, and any required information.

If the refund is to be paid to a foreign bank account, we recommend that you speak with your bank first to obtain the information necessary in order to receive a transfer from Denmark. In addition to the account information, you may also need to provide the bank's address.

Account holder/recipient

Applicant

Other person/company: (name)

Danish NEM account (NEM-konto) CPR number

Danish bank account Name of bank Reg. number. Account number

Foreign bank account Account information (account number/BIC/SWIFT/IBAN)

Additional information (bank address, account holder's address, etc.)



<input type="checkbox"/> Cash at Danish diplomatic mission (tick only if the fee was paid at the diplomatic mission)	State which Danish mission (city and country)
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1. Applicant		PLEASE COMPLETE IN CAPITAL LETTERS
Surname		
Given name(s)		
Nationality	Former nationality (if applicable)	
Date of birth (day, month, year)	CPR number (if applicable)	
Alien identification number (Udl.nr.) / Personal ID (if applicable)		
Place of birth (city)	Country of birth	
Telephone no.	Email address	

2. Name and CPR number of the person with the right to reside in Denmark and with whom you seek family reunification		PLEASE COMPLETE IN CAPITAL LETTERS
All Danish citizens and persons with a Danish residence permit have a CPR number. Your family member in Denmark can tell you his / her CPR number.		
Name (given name (s) and surname)	CPR number	

3. Grounds for seeking a residence permit	PLEASE COMPLETE IN CAPITAL LETTERS
Why are you seeking a Danish residence permit?	



4. Information about you (the applicant)		PLEASE COMPLETE IN CAPITAL LETTERS
Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	Job title	
Marital status <input type="checkbox"/> Cohabiting partner/unmarried <input type="checkbox"/> Married/registered partner <input type="checkbox"/> Widow(er) <input type="checkbox"/> Divorced/dissolved registered partnership		
Do you have children? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Address abroad/in home country (street and number)	Postal code, city and country	
Telephone no.	Email address	
<p>If you are currently in Denmark, please state your date of entry, address, and contact information in Denmark. Please note: if you state an address in Denmark, and the immigration authorities verify your identity when you submit your application, the decision about whether your application has been approved will be sent to your Danish address. If you have stated an address in Denmark, but the immigration authorities have yet to verify your identity, you will be asked to appear at a police station or the Service Centre of the Immigration Service when a decision about your application is ready.</p> <p>Important: Please inform the Immigration Service of any change to address or other contact information.</p>		
Date of entry		
Address in Denmark (street and number)	Postcode and city	
C/O (name) (if applicable)		
Telephone no.	Email address	

5. Information about your passport and previous visits to Denmark and other countries		PLEASE COMPLETE IN CAPITAL LETTERS
<input type="checkbox"/> National passport <input type="checkbox"/> Other travel document. Please state which		
Passport number	Date of issue	
Date of expiry	In which country was your passport issued?	
Have you been to Denmark before? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes , please state when:		
Have you lived outside of your country of origin for more than six months at any one time? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes , please state which country (countries) and period of residence:		



6. Information about your spouse / registered partner / cohabiting partner (if applicable)

PLEASE COMPLETE IN CAPITAL LETTERS

Surname	Former surname (if applicable)
Given name(s)	
Nationality	Former nationality (if applicable)
Date of birth (day, month, year)	If you are married or registered partners, please state where and when the marriage / registered partnership was made official
City and country of birth	
Address (street and number)	Postcode and city
Country	Telephone number

7. Information about the person with the right to live in Denmark and with whom you are seeking family reunification

PLEASE COMPLETE IN CAPITAL LETTERS

Surname	Former surname (if applicable)
Given name(s)	
Nationality	Former nationality (if applicable)
Date of birth (day, month, year)	City and country of birth
Address (street and number)	Postcode and city
Country	Telephone number
Email address (if applicable)	
Are you related to the person? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes , please state how you are related:	
Has the person supported you financially? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes , please state the time period:	



8. Information about your children, including children living in your home country

PLEASE COMPLETE IN CAPITAL LETTERS

Given name(s)	Nationality	Date of birth (day, month, year)	Gender		Is the child living in Denmark?		Is the child also seeking a residence permit? If yes, the child needs to fill out and submit a separate application for family reunification (SG1)	
			Male	Female	Yes	No	Yes	No
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

9. Information about your parents

PLEASE COMPLETE IN CAPITAL LETTERS

Father (surname and given name(s))	Date of birth
Address (street, number, postcode, city and country)	Nationality
Mother (surname and given name(s))	Date of birth
Address (street, number, postcode, city and country)	Nationality

10. Comments

PLEASE COMPLETE IN CAPITAL LETTERS

11. Declarations and information – reg. the applicant

A. Sworn declaration of correctness

I hereby solemnly swear that the information in this application is correct and complete.

If the information is found to be false or incomplete, I am subject to the following penalties:

- Fine or imprisonment of up to two years (Criminal Code section 161, cf. Aliens Act section 40).
- I can be required by law to repay the expenses incurred by the Danish state as a consequence of the false or incomplete information (Aliens Act section 40).
- My residence permit can be revoked (Aliens Act section 19).

B. Declaration of consent to allow authorities to gather necessary information

I consent to letting the relevant authorities obtain and pass on information about my private affairs for the purpose of enabling them to process my application (Public Administration Act section 28-29). Information can be obtained from or passed on to other Danish and foreign public authorities, including the police authorities.

Such information includes:

- Previous criminal proceedings against me
- My familial relations
- Verification that the documents submitted with my application are genuine

I also consent to giving authorities contacted by the Danish Immigration Service while processing my application permission to gather information about my private affairs for use in responding to the Immigration Service's enquiry.

C. Notification that information can be passed on to Danish intelligence agencies and prosecuting authorities

The information and documents that you submit with your application can be passed on to Danish intelligence agencies and the Danish public prosecuting authority (Aliens Act section 45 a and section 45 c). This process can be initiated by Danish immigration authorities, Danish intelligence agencies or the Danish public prosecutor.

The prosecuting authority will be able to use the information to evaluate whether there are grounds for prosecuting you for crimes committed in Denmark or abroad, to identify victims of or witnesses to a specific crime, or to aid foreign law enforcement agencies.

D. Notification that some information will be passed on to local Danish authorities

Danish immigration authorities give certain information to authorities in the municipality (kommune) where you will live, should you be given a residence permit or are issued a registration certificate or residence card based on EU regulations (Aliens Act section 44a).

The municipality will also be informed if

- your residence permit is not renewed at a later point or has been revoked,
- your residence permit is found to be lapsed, or
- your residence permit is made permanent.

Finally, the municipality where you live will have access to information about you contained in the Danish Immigration Service's registers if the information is necessary for it to carry out its duties.

The municipality will have access to data contained in Aliens Register required for processing your case, including:

- Information about existing and other earlier grounds for residence
- Information about the status of your application, including the date it was submitted, type of application and whether a decision has been appealed, etc.
- Information regarding your progress in Danish classes
- Information about municipalities where you have previously resided

Other relevant authorities or organisations, including the police, the regional state administration, the tax authority (SKAT) and language centres, also have access to similar information.

E. Notification that Danish authorities have registered information about you and your affairs

The information you supply or have supplied in connection with your application for a residence permit will be registered in the Danish Immigration Service's registers. The same holds true for any information you give in conjunction with an application to extend your residence permit.

If you receive a residence permit, it will be registered in the Central Person Register. The Central Person Register is a computerised register maintained by the Ministry of Economic Affairs and the Interior.

The information in the Danish Immigration Service's registers and the Central Person Register will be used to answer

questions relating to your residence in Denmark. Public administration authorities (record keeping), the police (record keeping and verification) and the Ministry of Justice (reviewing complaints) will have access to the information about you contained in the Danish Immigration Service's registers and the Central Person Register.

Other authorities or organisations will receive information about you from the Danish Immigration Service's registers and the Central Person Register if they require the information to address questions relating to your residence in Denmark.

You are obligated to provide the information necessary for deciding whether you are eligible for a Danish residence permit. Failure to provide the information can result in a fine or up to four months of imprisonment, as well as placing your residence permit in jeopardy. You are entitled to access information about yourself in the Danish Immigration Service's registers and the Central Person Register. Enquiries about this can be addressed to the Danish Immigration Service, Ryesgade 53, DK-2100 Copenhagen Ø.

F. Information regarding possible verification by the authorities of the information you have supplied

The Integration Service may seek to verify the accuracy of the information you have given in this application. This may happen while the application is being processed or later, if you are granted a permit. If you are granted a permit and the Immigration Service finds that you no longer meet the requirements of your residence permit, your permit may be revoked. Verification may be conducted at random and is not necessarily an indication that the Immigration Service suspects you of providing false information, or of not meeting the requirements of your residence permit.

Verification may involve the following:

- Checking public registers, such as the Central Person Register
- Comparison of information contained in the Aliens Register or other Immigration Service registries with records held by the Central Office of Civil Registration (CPR Office), the Buildings and Housing Registry (BBR) or the income registry
- Contacting other authorities, such as municipalities
- Contacting third parties, such as employers or places of study
- Turning up in person at your residence, place of study or workplace

You may be asked to supply additional information as part of the verification process.

G. Information about possible consequences if you apply for a residence permit while in Denmark on a visa (short term)

If you are staying in Denmark on a visa (short term) and you submit an application for a residence permit in this country, you need to be aware that it may have the following consequences:

- You can become ineligible for a visa for five-years (Aliens Act section 4 c).
- If someone in Denmark has posted a financial guarantee for your visa, it can be collected by the Immigration Service, which means the money will be forfeited to the state (Aliens Act section 4).

However, the abovementioned consequences do not apply in the following cases:

- If you are a child under 15 or a spouse applying for **family reunification**.
- If you apply for a residence permit in order to **study**.
- If you apply for a residence permit in order to participate in the **cities of refuge program**.
- If you apply for a residence permit on the grounds of **work**, and you **meet the requirements** to obtain a permit.
- If there are decisive **humanitarian reasons** for allowing you to remain eligible for a visa or the guarantee not to be forfeited.

These exceptions assume the reason for your application is genuine.

12. Signature

I am applying for family reunification in Denmark. **By signing below, I confirm that I have read, understood and accepted the terms laid out in section 11**

Date and place

Signature

Appendix 1: Personal data card used for issuing residence cards

Foreign nationals who are granted a Danish residence permit will normally be issued a residence card. The personal data card below is used to create the residence card and it is important that it be filled out according to the instructions below. Please submit the completed personal data card together with your application, placing it as the **first page** of the application.

Instructions:

- State your Alien Identification Number/personal ID (if applicable).
- State your full name and date of birth. Please write in capital letters.
- Sign the personal data card with a **black pen**, remaining **inside** the designated area.
- Affix a passport photo of yourself. A full list of passport photo requirements is available at www.politi.dk.

Personal data card

Alien Identification Number/personal ID (if applicable)

Name

Date of birth

Signature

┌			└
.			.
└			┌

Please note: Sign with a **black pen**. The signature must be kept **inside** the designated area.

Udlændingestyrelsen
Ryesgade 53
2100 København Ø

Photo requirements:

1. Cut off any white frame
2. Photo size 35mm x 45mm
3. Head between 30-36mm from tip of chin to top of hair
4. You must be facing the camera squarely. The photo must be suitable for scanning.

For official use only

Personal ID:

Data card number:

Did you remember everything?

If your application for family reunification is correctly filled out and contains the required documents, the Immigration Service can guarantee an answer within a specified length of time. You can find the case processing times on www.newtodenmark.dk.

If your application is not correctly filled out or is missing documents, it can be refused by the Immigration Service. Please make sure that the forms are filled out correctly and that you have included the necessary documents before submitting your application.

We recommend using the checklist below to verify that the application is complete and correct.

Checklist

Before submitting your application, please ensure you have included the following documents:

- Documentation of paid fee, such as such as a receipt from a Danish internet bank or a receipt from a bank or post office
- Copy of your passport (all pages including cover) or a copy of your ID card (EU citizens only)
- Three passport photos. Affix one to the personal data card in Appendix 1.
- In the case of applications from children only:* copy of or original birth certificate with an authorised translation in either Danish or English

It is also important to

- answer all questions,
- sign and date the application, and
- complete and sign the personal data card used for issuing residence cards in Appendix 1

Remember to bring your current passport or your ID card (EU residents only) when you submit your application.

Passport photo
3,5 x 4,5 cm

Passport photo
3,5 x 4,5 cm

For official use only: Comments and forwarding endorsements

Names and passport information in compliance with shown proof of identity

Enclosed:

Copy of passport / copy of ID card (EU citizens only)

Birth certificate, if applicable (only children)

3 passport photos (one attached to personal data card in Appendix 1)

Other

CPR number issued on (date)

Who submitted the application?

Applicant Sponsor/reference Other (indicate whom) _____

Comments

PLEASE REMEMBER TO COMPLETE 'FOR OFFICIAL USE ONLY' ON PAGE 2 OF THIS FORM

FORM 2 (SG1b)

Information form for applicant's family member (the person the applicant will be living with) in Denmark

SG1b_en_010112

How to apply

When applying for family reunification, the applicant and the person who already has the right to reside in Denmark each needs to fill out a separate form.

Below are instructions for the person who **already has** the right to reside in Denmark (the applicant's family member). You need to:

1. Fill out and sign this form, following the instructions given.
2. Attach the required documents.
3. Your family member (the applicant) submits Form 2 at a Danish diplomatic mission in his/her country of residence. If the applicant is a legal resident of Denmark, the application may normally be submitted in Denmark. If the application can be submitted in Denmark, this can be done at the Service Centre of the Immigration Service. If the applicant lives outside the Greater Copenhagen area, he/she can also submit the application at the local police station. On newtodenmark.dk you can find more information about who can submit an application in Denmark.

To expedite the application process

Applications can be processed using the 'self-service' procedure and be processed faster if

- you and your family member fill out Forms 1 and 2 correctly and include all required documentation,
- the application seems to meet the standard requirements for family reunification, and
- Form 2 is submitted no more than 14 days after Form 1 has been submitted, if your family member is applying from abroad. If your spouse is applying from Denmark, both forms should be submitted together.

The application can be refused if you fail to submit all required documents or information

Failing to fill out the forms correctly or to attach the required documents will lengthen processing time. If substantial amounts of information or documents are missing, the Immigration Service may refuse the application.

For more information

More information about the rules governing family reunification is available at www.newtodenmark.dk, where you can also find information about processing times, etc. If you have questions when filling out the forms, you can also contact the Immigration Service in writing, by telephone or in person. (See contact information below.)

1. Information about you (the person, whom the applicant will be staying with in Denmark)

PLEASE COMPLETE IN CAPITAL LETTERS

Surname	Former surname (if applicable)
Given name(s)	
Nationality	Former nationality (if applicable)
CPR number (CPR-nr.)	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female
Place of birth (city)	Country of birth
Telephone number	Email address (if applicable)

2. Information about the person applying for a residence permit (applicant)

PLEASE COMPLETE IN CAPITAL LETTERS

Surname	
Given name(s)	
Nationality	
Date of birth (day, month, year)	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female
CPR number (CPR-nr.) (if applicable)	Alien identification number (Udl.nr.) (if applicable)
Telephone number	Email address (if applicable)

3. Information about your attachment to Denmark

PLEASE COMPLETE IN CAPITAL LETTERS

Where were you born and raised?

When did you arrive in Denmark for the first time?

Have you lived in Denmark ever since?

Yes

No

Do you have close family in Denmark?

Yes

No

If **yes**, please state your family relation:

Do you have parents or children who have previously been granted a residence permit on the grounds of family reunification?

Yes No

If **yes**, please state their names:

Do you have or have you had any serious illnesses or handicaps?

Yes

No

If **yes**, please state which and when:

4. Information about you and the applicant's attachment to each other

PLEASE COMPLETE IN CAPITAL LETTERS

Are you related to the applicant?

Yes

No

If **yes**, please state how you and the applicant are related to each other:

Has the applicant lived with you either in Denmark or abroad?

Yes

No

If **yes**, please state which time period(s):

Have you supported the applicant financially?

Yes

No

If **yes**, please state which time period(s):

Is the applicant seriously ill or handicapped?

Yes

No

If **yes**, please state the illness/handicap (enclose documentation):

Does the applicant have family members or another form of network in his/her country of origin?

Yes

No



5. Information about your parents		PLEASE COMPLETE IN CAPITAL LETTERS	
	Father	Mother	
Surname			
Given name(s)			
Date of birth (day, month, year)			
In which country is he/she residing?			
Marital status	<input type="checkbox"/> Married <input type="checkbox"/> Unmarried	<input type="checkbox"/> Married	<input type="checkbox"/> Unmarried

6. Information about your siblings					PLEASE COMPLETE IN CAPITAL LETTERS			
Do you have siblings in Denmark ? <input type="checkbox"/> Yes <input type="checkbox"/> No								
If yes , please state the following:								
	Brother/sister 1	Brother/sister 2	Brother/sister 3	Brother/sister 4				
Surname								
Given name(s)								
Date of birth (day, month, year)								
Address								
Marital status (married/unmarried)	<input type="checkbox"/> Married <input type="checkbox"/> Unmarried	<input type="checkbox"/> Married <input type="checkbox"/> Unmarried	<input type="checkbox"/> Married <input type="checkbox"/> Unmarried	<input type="checkbox"/> Married <input type="checkbox"/> Unmarried				
Do you have siblings abroad ? <input type="checkbox"/> Yes <input type="checkbox"/> No								
If yes , please state the following:								
	Brother/sister 1	Brother/sister 2	Brother/sister 3	Brother/sister 4				
Surname								
Given name(s)								
Date of birth (day, month, year)								
Address								
Marital status (married/unmarried)	<input type="checkbox"/> Married <input type="checkbox"/> Unmarried	<input type="checkbox"/> Married <input type="checkbox"/> Unmarried	<input type="checkbox"/> Married <input type="checkbox"/> Unmarried	<input type="checkbox"/> Married <input type="checkbox"/> Unmarried				



7. Information about the applicant's children

PLEASE COMPLETE IN CAPITAL LETTERS

Does the applicant have children? Yes No

If **yes**, please state the following:

	Child 1	Child 2	Child 3	Child 4
Surname				
Given name(s)				
Nationality				
Date of birth (day, month, year)				
Sex	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Male <input type="checkbox"/> Female
Is the child applying for a residence permit in Denmark?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

8. Other relevant information

PLEASE COMPLETE IN CAPITAL LETTERS

9. Declarations and information – reg. the applicant's family member in Denmark

A. Sworn declaration of correctness

I hereby solemnly swear that the information in this form is correct.

If the information is found to be false, I am subject to the following penalties:

- Fine or imprisonment of up to two years (Criminal Code section 161, cf. Aliens Act section 40).
- I can be required by law to repay the expenses incurred by the Danish state as a consequence of the false information (Aliens Act section 40).
- The applicant's residence permit can be revoked (Aliens Act section 19).

B. Sworn declaration that I have not been convicted of crimes against a spouse / registered partner /

cohabiting partner

I solemnly swear that I have not been found guilty of a serious criminal offence against a spouse, registered partner or cohabiting partner within the past ten years. 'Serious criminal offence' includes crimes for which I have been sentenced to imprisonment, suspended or otherwise, or other punishment of a criminal offence that involves or leaves open the possibility of imprisonment.

Such violations of the Danish Criminal Code include:

- sec. 213 – Offences against family relationships
- sec. 216 or 217, sec. 224 or 225, cf. sec. 216 or 217, sec. 228, sec. 229 (1) – Sexual offences
- sec. 237 or sec. 244-246 and sec. 250 – Offences of violence against the person
- sec. 260, 261 and 262 a – Offences against personal liberty
- sec. 266 – Threats

If the declaration is found to be false, I am subject to the following penalties:

- Fine or imprisonment of up to two years (Criminal Code section 161, cf. Aliens Act section 40)
- I can be required by law to repay the expenses incurred by the Danish state as a consequence of the false declaration (Aliens Act section 40).
- The applicant's residence permit can be revoked (Aliens Act section 19).

C. Declaration of consent to allow authorities to gather necessary personal information for use in processing the application for family reunification

I consent to letting the relevant Danish authorities obtain and pass on information about my private affairs for the purpose of enabling them to process the application for family reunification (Public Administration Act section 28-29). Information can be obtained from or passed on to other Danish and foreign public authorities, including the police.

Such information includes:

- Previous criminal proceedings against me (if applicable)
- My familial relations
- Whether I have received public assistance
- Verification that the documents submitted with this form are genuine

I further consent to allowing immigration authorities to inform any previous spouses / partners with whom I have children, that I am involved in an application for residence permit.

I also consent to allowing authorities contacted by the Immigration Service while processing the application permission to gather information about my private affairs for use in responding to the Immigration Service's enquiry.

Finally, I consent to allowing immigration authorities from the Job Market Portal (Arbejdsmarkedsportalen) to retrieve information about whether I have received assistance under the terms of the Active Social Policy Act or the Integration Act, as well as to allowing immigration authorities – if applicable – to retrieve information from municipal (kommunal) authorities about the amount and nature of the benefits received.

D. Information regarding possible verification by the authorities of the information you have supplied

The Integration Service may seek to verify the accuracy of the information you have given in this application. This may happen while the application is being processed or later, if the applicant is granted a permit. If the applicant is granted a permit and the Immigration Service finds that he/she no longer meets the requirements of his/her residence permit, his/her permit may be revoked. Verification may be conducted at random and is not necessarily an indication that the Immigration Service suspects you of providing false information, or suspects the applicant of not meeting the requirements of his/her residence permit.

Verification may involve the following:

- Checking public registers, such as the Central Person Register
- Comparison of information contained in the Aliens Register or other Immigration Service registries with records held by the Central Office of Civil Registration (CPR Office), the Buildings and Housing Registry (BBR) or the income registry
- Contacting other authorities, such as municipalities
- Contacting third parties, such as employers or places of study
- Turning up in person at your residence, place of study or workplace

You may be asked to supply additional information as part of the verification process.

10. Signature

By signing below, I confirm that I have read, understood and accepted the terms laid out in section 9

Date and place

Signature

Did you remember everything?

If your application for family reunification with your family member is correctly filled out and contains the required documents, the Immigration Service can guarantee an answer within a specified length of time. The case processing times can be found on www.newtodenmark.dk.

If your application is not correctly filled out or is missing documents, it can be refused by the Immigration Service. Please make sure that the forms are filled out correctly and that you have included the necessary documents before submitting your application.

We recommend using the checklist below to verify that the application is complete and correct.

Checklist

Before submitting your application, please ensure you have included the following documents:

Documentation that you have changed your name (if applicable)

It is also important to

answer all questions, and

sign and date the information form.